
CRIMINAL BACKGROUND INFORMATION

for the

COLLEGE OF PHARMACY

UNIVERSITY OF FLORIDA

Criminal background information is required by the College of Pharmacy at the University of Florida due to a mandate by the Accreditation Council on Pharmaceutical Education (ACPE). In addition, the Joint Commission on Accreditation of Healthcare Organizations (JCAHO) requires hospitals that perform background checks on their employees to also hold pharmacy students to the same standards.

Thus, the College of Pharmacy must attest to hospitals that background checks and other requirements (e.g., CPR, HIPAA compliance, health insurance, etc.) have been completed prior to students being allowed in clinical education programs in hospitals.

The presence of a criminal record does not mean automatic exclusion from clinical education programs in hospitals. Failure to fully disclose the details of a criminal record can be a basis for denial of access to a hospital. Also, based on the type, severity, frequency, circumstances, etc. of the criminal activity, hospitals can prohibit access for clinical training.

Failure to disclose accurate information about a criminal background can be a basis for the Admissions Committee to rescind the conditional admission invitation. In addition, the degree of severity or frequency of the criminal offense(s) can be a basis for rescinding the letter of conditional admission. A final decision about matriculation will be made after review of the criminal background check report.

Please understand that an acceptable criminal background check by the College of Pharmacy Administration and Admissions Committee does not guarantee that a student will be eligible to complete the program or obtain a pharmacy license to practice upon graduation. A clinical/hospital site or the board of pharmacy may interpret a student's criminal background more severely or uncover new information not revealed in previous record searches.

Students cannot refuse to go to a particular experiential site because they do not wish to submit to drug testing or criminal background checks required by such a site. Students who have a criminal background cannot refuse to enter selected practicum or clerkship courses. Satisfactory completion of all practicum and clerkship courses is a requirement for the Doctor of Pharmacy degree.

The Senior Associate Dean for Professional Affairs serves as an advocate for students if an objection is raised by a hospital for a student's entry for clinical education.

If an objection could not be reversed, the Director of Experiential Programs will work with the student to reschedule the clinical site. It is possible, depending on the criminal background, that a student could have a significant delay in meeting requirements for the PharmD degree or even not complete them due to inability to access clinical education in hospitals.

**CRIMINAL BACKGROUND QUESTIONNAIRE
UNIVERSITY OF FLORIDA COLLEGE OF PHARMACY**

Name (print clearly): _____ UF-ID: _____

Signature: _____ Date: _____

Please complete the following information by circling “Y” for YES or “N” for NO.

- | | | |
|---|---|---|
| 1. I have been arrested. (If No, there is no need to proceed further). | Y | N |
| 2. My arrest resulted in a not guilty verdict. | Y | N |
| 3. My arrest resulted in the charge being dropped. | Y | N |
| 4. My arrest resulted in a conviction for a misdemeanor. | Y | N |
| 5. My arrest resulted in a conviction for a felony. | Y | N |
| 6. I reported my arrest and an explanation on the UF application for the Entry-Level PharmD degree program. | Y | N |
| 7. I reported my arrest and an explanation on the PharmCAS application. | Y | N |
| 8. My arrest resulted in adjudication withheld. | Y | N |
| 9. I was required to pay fines. | Y | N |
| 10. I was required to complete community service. | Y | N |
| 11. I was placed on probation. | Y | N |
| 12. I am currently on probation. | Y | N |
| 13. I have served time in jail. | Y | N |
| 14. I have completed all requirements of my sentence. | Y | N |

If you have been arrested with a dispensation of guilty or adjudication withheld, please **type and attach** a detailed summary of the events including charge(s), your plea, dispensation or sentence, and the dates of arrest and completion of sentence. If you have been arrested in more than one state, please identify the states, counties, and dates. Please be detailed in this summary. Add pertinent facts and circumstances as necessary. An official criminal background check will be conducted that will reveal your arrest record. The above information will facilitate the processing and evaluation of your status. Some criminal background checks do not have complete information. This requires further administrative effort to obtain information including requiring students to obtain official records in the county in which the arrest occurred. Failure to divulge pertinent information can be a basis for rescinding an admission invitation.

[Please upload this form to the Dropbox](#)