Pharmaceutical Outcomes and Policy Department
Syllabus for PHA 5239 fall, 2011
“Pharmacy Law and Ethics”
*3 Credit Hours*

**Professor and Course Coordinator:** W. Thomas Smith, Pharm.D., J.D.
**Office:** HPNP Room 3317
**Telephone:** 352.273.5657
**Email:** tsmith@cop.ufl.edu

**Distance Faculty Moderators:**

- **Jacksonville**
  **Professor:** Carol Motycka, Pharm.D.
  Assistant Dean and Campus Director
  **Email:** motycka@cop.ufl.edu
  
  **Instructor:** Jason (Jay) Gieger, B.S., J.D., M.S.
  **Email:** jasongieger@giegerlaw.com

- **Orlando**
  **Professor:** Erin St. Onge, Pharm.D.
  Assistant Dean and Campus Director
  **Email:** stonge@cop.ufl.edu
  
  **Instructor:** Rick Allen, R.Ph., J.D.
  **Email:** rallen@mateerharbert.com

- **St. Petersburg**
  **Professor:** Jennifer Williams, Pharm.D.
  Assistant Dean and Campus Director
  **Email:** williams@cop.ufl.edu

**Graduate Teaching Assistants:**

- **Danijela Stojanovic, Pharm.D., Ph.D. Candidate**
  **Office:** HPNP 2314
  **Email:** utrx2010@ufl.edu

- **Christine Lee, Pharm.D., Ph.D. Candidate**
  **Office:** HPNP 2314
  **Email:** cl55@ufl.edu

- **Tom Seto, Pharm.D., Ph.D. Candidate**
  **Office:** HPNP 2314
  **Email:** tseto@ufl.edu
**Description of Course**

Legal issues are everywhere. An understanding of the American legal system gives one the tools to meaningfully participate in our society. In this course, we will discuss the contours of law, specifically focusing on the area of pharmacy law. We will examine the federal and Florida state laws that impact the practice of pharmacy, while emphasizing the legal and ethical principles applied by pharmacists in their daily decision-making.

Students will learn the governmental framework within which pharmacy is practiced, as well as acquire an understanding of the laws, regulations, and the ethical responsibilities applicable to pharmacists so that they will be able to protect the public and ensure patients’ wellbeing. We will also incorporate other broad areas of law into our discussions on pharmacy, such as contracts, criminal law and torts. Furthermore, students will learn legal procedure, legal terminology, and have an opportunity to reflect upon and evaluate the United States legal system, including its impact on the profession of pharmacy, through class readings, videos and discussions.

**General Objectives**

The course will provide students with an understanding of:

- Regulations promulgated by federal agencies that directly impact the profession of pharmacy, including the federal Food and Drug Administration and the Drug Enforcement Administration.
- Florida state law, including the statutes enacted by the Florida legislature and the detailed regulations issued by the Board of Pharmacy that govern the profession of pharmacy in the state.
- The interrelationship of pharmacy law and ethics, including legal/ethical workplace issues such as professional negligence/malpractice, patient privacy and conscientious objection.

**Educational Objectives**

This course will provide students with the ability to:

- Describe what is entailed in being a responsible, virtuous and caring pharmacist.
- Understand numerous areas of American law including torts, contracts, property, and criminal law.
- Understand the American legal system, including state and federal court systems and processes, and have an awareness of current legal issues.
- Discuss federal regulation of medication development, production and marketing.
- Describe federal regulation of medication dispensing.
- Describe the closed system of controlled substance distribution.
- Explain the legal rules relating to controlled substance prescribing and dispensing.
- Evaluate the implications of federal laws for contemporary pharmacy practice.
- Describe state regulation of pharmacy practice.
• Discuss pharmacist malpractice liability.
• Discuss legal issues with ethical implications.
• Describe the normative principles in the ethical tradition of pharmacy.
• Discuss the process through which normative principles are applied to resolve ethical dilemmas in pharmacy.
• Describe the role and uses of health information technology in pharmacy systems.

Attitudinal Objectives

The course will address the cognitive bases of selected attitudes and values, in order to encourage the student to develop:

• Willingness to accept responsibility for the outcomes of drug therapy.
• Respect for patients as autonomous individuals.
• Appreciation for the significant roles pharmacists play under the law in the promotion of beneficial outcomes for patients.
• Concern for the protection of legally recognized patient rights.
• Virtues essential to the ethical practice of pharmacy.

Ability Outcomes

At the end of the semester, the student will be able to:

Thinking and Decision-Making

• Analyze problems using legal and ethical frameworks.
• Synthesize legal and ethical principles with experiential knowledge of their practice setting to make informed, rational and responsible decisions.

Valuing and Ethical Decision Making

• Evaluate a moral dilemma and then develop a process by which to “best resolve” the dilemma.
• Synthesize knowledge of ethical theory with individual values to determine appropriate professional behavior.

Professional Practice Management

• Analyze federal and state pharmacy regulations to determine strategies for effective delivery of patient care.
• Synthesize legal and ethical principles within the context of pharmaceutical care to facilitate effective drug distribution and cognitive practice.

Communication

• Discuss legal and ethical issues and cases in class and on the course discussion board.
• Effectively explain the legal and ethical issues involved in a specific area of healthcare.
Self-Learning

- Exhibit intellectual curiosity; take responsibility for developing abilities and conduct continual self-assessment in order to develop an understanding of various areas of law through legal history, terminology and cases.

Specific Chapter Outcomes

Dr. Smith will provide substantive outcomes (i.e. what the student is expected to understand after reading and studying a given chapter, and watching the assigned videos) on Sakai.

Teaching Methods

- Internet-based recordings as preparation for class.
- Viewing of prerecorded videos as homework.
- In-class discussions.
- Critical thinking with regard to readings.
- Integration with materials from other courses.

Texts and Materials

Required


Recommended


**Attendance, class preparation and participation**

Students will have an opportunity to be involved in this course through class discussion. It is therefore essential that students read all assigned course materials, watch and listen to all prerecorded videos, as well as attend each and every class. Attendance, however, is NOT mandatory; yet, it is highly encouraged. If you choose to come to class, it will be expected that you listen and learn. You will not be permitted to sleep, study material from another course, or play on laptops, cell phones or any other electronic devices. Please note, however, that attendance will be taken every class.

**Classroom Procedure**

The in-class portion of this course will be mostly case-based. Generally, the faculty members will guide the discussion by asking questions. These questions might be about the case studies that students are asked to prepare ahead of time or they may be based upon the assigned reading or assigned videos. It is expected that students thoroughly prepare case study questions before coming to class (even though work-up of these cases are not submitted for a grade). Students will be required to bring a working clicker with him/her to each class to use in answering these questions. Please be sure to register your clickers for the course by noon on Monday, August 22, 2011.

**Assessment**

**Exams**

The majority of student grades will be based on four hourly examinations (September 19, October 20, November 21, & December 12). These exams will cover the readings assigned in the text, as well as all material presented in prerecorded videos and material discussed in class (even if not found in the assigned readings). The format of the exams may be a combination of true/false and/or multiple-choice questions. All examinations will be “closed book” – no books, notes, outlines, electronic devices or other materials may be used during exams.

- Students may NOT ask questions about the substance of the exam during the exam.

- Students will NOT have the opportunity to dispute exam questions. The statistics of each question will be reviewed, and if a particular question is outside acceptable parameters, the question will be thrown out, and every student will be deemed to have answered that question correctly.
• Discussion about the substance of exams on the discussion boards is strictly prohibited AFTER exams have been taken. Please make an appointment with me to discuss the substance of completed exams.

• Exams will NOT be returned to students. Previously-administered exams will not be made available to students to use as preparation for upcoming exams. Students will, however, have the opportunity to review the key to an exam once exam scores are released. Please watch for emails indicating when/where the exam keys will be made available.

  Policies regarding missed exams

• Students who must miss an hourly exam or the final exam due to an excused absence only shall notify their instructor by voicemail or email at least 6 hours before the exam to ensure an opportunity to make up the missed work. Failure to do so will render the student unable to make up the missed exam regardless of the reason. Exceptions for extreme circumstances may be granted by an instructor.
  o Excused absences include auto accident, illness (documentation required), death or illness of family members, etc.

• Format of make-up exams is at the instructor’s discretion; or if a make-up exam cannot be taken in a reasonable time frame (generally no later than 1 week after the regularly scheduled exam date), the grade on the final exam will be prorated.

• Students who arrive late for an exam will be given only the time remaining to take the exam.

 State Law

• Students must choose 1 of 3 ways in which to earn points for learning Florida state law. A student must choose his/her option no later than 5 pm on 8/26. Students submitting outlines or opening quizzes before 8/26 will be deemed to have chosen their particular option, and will not be permitted to change it.

  Option 1: Outlines

• Students selecting this option will submit 10 outlines over select laws throughout the semester.
• Outline assignments are due by 8am on 10 different Mondays throughout the semester (and, no outlines will be due the first week or during weeks where exams are scheduled in this course).
• Please see the table below for the outline due dates.
• Outlines will be turned in electronically via Sakai, and the Graduate TAs will check to see that the student turns in his/her outline on time; if the student turns the outline in on time, he/she will most likely earn full credit. No credit will be awarded for outlines received after the deadline.

• The laws to be outlined may be found on the Florida Board of Pharmacy website http://www.doh.state.fl.us/mqa/pharmacy/ (click on statutes/rules). Please see the table below for the laws to be included in each of the 10 assignments.

• In order to receive credit, students will have to do more than simply cut and paste the material from the Board’s website and turn it in (although, there will be certain brief and succinct provisions that may indeed warrant “cutting and pasting”, and that is okay). We will be looking to see that you have interpreted the more verbose legalese into clear and concise language.

• TAs will review at least 3 outline submissions from each student throughout the semester, and provide feedback. If a TA determines that the student has not performed the assignment as directed, the TA has the authority to deduct points. Rarely does this happen.

• You were given a sample Missouri state outline to give you a sense of what I am looking for. There is no “best” way that I can suggest to do these assignments. I propose that outlines be written in such a way that students can pick up their outlines to prepare for the board exam in about two years, and understand what is written. Some students prefer to structure their outlines using bullet points, others prefer highlighting, while others like short paragraphs written in shorthand – whatever works best for you works for me!

• As a rule of thumb, please try to keep each outline to a maximum of 10 pages. Documents of greater than 10 pages are sometimes rejected by Sakai.

Option 2: Quizzes

• The second option allows students to take a total of ten question, multiple-choice quizzes over the state laws assigned on the next page – in lieu of submitting the ten outlines.

• About 20 multiple-choice questions total will be written over the state law material assigned for a given week. Students choosing the quiz option will randomly be assigned to answer just 10 of those questions. No two students will take the exact same quiz.

• Students will only be quizzed on the material assigned for that week; quizzes are not cumulative.

• Each quiz will open at 11:59 pm on the Thursday before outlines are due on Monday, and the quiz will close at 8 am on Monday (at the time outlines are due).

• Please see the table below for the quiz schedule.

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<tr>
<th>Outline number</th>
<th>Date due (by 8 am)</th>
<th>Outline number</th>
<th>Date due (by 8 am)</th>
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- Students will have **15 minutes** to take the 10-question quiz, and the student can take the quiz during any 15 minute window between late Thursday night and early Monday morning. Once the quiz is started, however, the student will have to complete it – there’ll only be one opportunity (unless there is an unforeseen technical glitch).

**Option 3: Double the final exam**

- The third option allows students to forego submitting outlines or taking quizzes, and to count the 4<sup>th</sup> exam double. Under this option, the 4<sup>th</sup> exam, which will exclusively cover Florida law, will be worth 200 points instead of 100. This option, while I strongly oppose it, has the potential to benefit those students who can read material once or twice and truly learn it.

### Weekly State Outline Assignments

#### Assignment 1

**Background of Florida Pharmacy Laws and Definitions**

- 465.001 Short Title
- 465.002 Legislative findings; intent
- 465.003 Definitions

**The Florida Board of Pharmacy**

- 465.004 Board of Pharmacy
- 465.005 Authority to make rules
- 465.006 Disposition of fees; expenditures
- 465.0155 Standards of practice
- 465.017 Authority to inspect; disposal

**Pharmacist Licensure**

- 465.007 Licensure by examination
- 465.0075 Licensure by endorsement; requirements; fee
- 465.008 Renewal of license
- 465.009 Continuing professional pharmaceutical education
- 465.012 Reactivation of license; continuing education
- 465.0125 Consultant pharmacist license; application, renewal, fees; responsibilities; rules
- 465.0126 Nuclear pharmacist license; application, renewal, fees

#### Assignment 2

**Unlawful Acts and Consequences**

- 465.015 Violations and penalties
- 465.016 Disciplinary actions

**Pharmacy Permits**

- 465.0156 Registration of nonresident pharmacies
- 465.0161 Distribution of medicinal drugs without a permit
- 465.018 Community pharmacies; permits
- 465.019 Institutional pharmacies; permits
- 465.0193 Nuclear pharmacy permits
- 465.0196 Special pharmacy permits
- 465.0197 Internet pharmacy permits
- 465.022 Pharmacies; general requirements; fees
- 465.023 Pharmacy permittee; disciplinary action

**Pharmacy standards**

- 465.0235 Automated pharmacy systems used by long-term care facilities, hospices, or state correctional institutions
- 465.024 Promoting sale of certain drugs prohibited
- 465.0244 Information disclosure
- 465.025 Substitution of drugs
- 465.0251 Generic drugs; removal from formulary under
<table>
<thead>
<tr>
<th>Assignment 3</th>
<th>Assignment 4</th>
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<tbody>
<tr>
<td>Pharmacy standards cont.</td>
<td>General requirements applicable to drugs and health care</td>
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<tr>
<td>· 465.0265 Centralized prescription filling</td>
<td>· 456.0392 Prescription labeling</td>
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<td>· 465.027 Exceptions</td>
<td>· 456.0575 Duty to notify patients</td>
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<td>· 465.0275 Emergency prescription refill</td>
<td>· 456.0635 Medicaid fraud; disqualification for license, certificate, or registration</td>
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<td>· 465.0276 Dispensing practitioners</td>
<td>· 456.41 Complementary or alternative health care treatments</td>
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<td>· 465.035 Dispensing of medicinal drugs pursuant to facsimile of prescription</td>
<td>· 456.42 Written prescriptions for medicinal drugs</td>
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<td>· 465.186 Pharmacist’s order for medicinal drugs; dispensing procedure; development of formulary</td>
<td>· 456.43 Electronic prescribing for medicinal drugs</td>
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<td>· 465.187 Sale of medicinal drugs</td>
<td>· 252.358 Emergency-preparedness prescription medication refills</td>
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<td>· 465.188 Medicaid audits of pharmacies</td>
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<td>· 465.189 Administration of influenza virus immunizations</td>
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<td>· 465.1901 Practice of orthotics and pedorthics</td>
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<td></td>
<td>Florida Drug and Cosmetic Act</td>
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<tr>
<td>Florida controlled substance laws</td>
<td>· 499.006 Adulterated drug or device</td>
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<td>· 893.03 Standards and schedules</td>
<td>· 499.007 Misbranded drug or device</td>
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<td>· 893.04 Pharmacist and practitioner</td>
<td>· 499.0121 Storage and handling of prescription drugs; recordkeeping</td>
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<td>· 893.05 Prescription drug monitoring program</td>
<td>· 499.01211 Drug Wholesale Distributor Advisory Council</td>
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<td>· 893.06 Distribution of controlled substances; order forms; labeling and packaging requirements</td>
<td>· 499.01212 Pedigree paper</td>
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<td>· 893.065 Counterfeit-resistant prescription blanks for controlled substances listed in Schedule II, Schedule III, or Schedule IV</td>
<td>· 499.028 Drug samples of complimentary drugs; starter packs; permits to distribute</td>
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<td>· 893.07 Records</td>
<td>· 499.029 Cancer drug donation program</td>
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<td>· 893.08 Exceptions</td>
<td>· 499.032 Phenylalanine; prescription required</td>
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<td>· 893.11 Suspension, revocation, and reinstatement of business and professional licenses.</td>
<td>· 499.033 Ephedrine; prescription required</td>
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<td>· 893.1495 Retail sale of ephedrine and related compounds</td>
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<td>Assignment 5</td>
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<td>Organization &amp; Purpose</td>
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<td>· 64B16-25.170 Probable cause panel</td>
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<td>Licensure Issues</td>
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<td>· 64B16-26.1001 Examination and application fees</td>
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<td>· 64B16-26.1002 Initial license fees</td>
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<td>· 64B16-26.1003 Active license renewal fees</td>
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<td>· 64B16-26.1004 Inactive license election; renewal; fees</td>
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<td>· 64B16-26.1005 Retired license election; renewal; fees</td>
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<td>· 64B16-26.1012 Approved continuing education provider renewal fee</td>
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<td>· 64B16-26.1021 Delinquent license reversion; reinstatement; fees</td>
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<td>· 64B16-26.1022 Permit fees</td>
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<td>· 64B16-26.103 Continuing education credits</td>
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<td>· 64B16-26.1031 Influenza immunization certification</td>
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<td>Licensure Issues cont.</td>
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<td></td>
<td>· 64B16-26.303 Nuclear pharmacist licensure</td>
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<td>· 64B16-26.304 Subject matter for nuclear pharmacist license renewal continuing education programs</td>
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<td>· 64B16-26.320 Subject matter for continuing education to order and evaluate laboratory tests</td>
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<td>· 64B16-26.350 Requirements for Pharmacy Technician Registration</td>
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<td>· 64B16-26.351 Standards for approval of registered pharmacy technician training programs</td>
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<td>· 64B16-26.355 Subject Matter for Registered Pharmacy Technician Continuing Education</td>
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<td>· 64B16-26.400 Pharmacy interns; registration; employment</td>
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<td>· 64B16-26.600 Tripartite continuing education committee</td>
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<td>· 64B16-26.601 Standards for approval of courses and</td>
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</table>
### Pharmacy practice standards cont.

- 64B16-26.1032 Influenza Immunization Administration Certification Application
- 64B16-26.104 Examinations for members of the armed forces; spouses
- 64B16-26.200 Examination requirements
- 64B16-26.203 Licensure by examination; application
- 64B16-26.2031 Licensure by examination; foreign pharmacy graduates
- 64B16-26.2032 Pharmacy intern registration internship requirements (US pharmacy students/graduates)
- 64B16-26.2033 Pharmacy intern registration internship requirements (Foreign Pharmacy Students/Graduates)
- 64B16-26.204 Licensure by endorsement
- 64B16-26.300 Consultant pharmacist licensure
- 64B16-26.301 Subject matter for consultant pharmacist training program
- 64B16-26.302 Subject matter for consultant pharmacist licensure renewal continuing education
- 64B16-26.6012 Guidelines for board ordered disciplinary continuing education courses
- 64B16-26.603 Continuing education records requirements

### Pharmacy practice standards cont.

- 64B16-27.100 Display of current license; pharmacist, registered pharmacy technician intern identification
- 64B16-27.1001 Practice of pharmacy
- 64B16-27.1003 Transmission of prescription orders
- 64B16-27.101 Counterfeit drugs
- 64B16-27.103 Oral prescription and copies
- 64B16-27.104 Conduct governing pharmacists and pharmacy permittees
- 64B16-27.1042 Rebates prohibited; violations defined
- 64B16-27.105 Transfer of prescriptions
- 64B16-27.120 Ordering and evaluation of laboratory tests
- 64B16-27.200 Purpose and effect

### Assignment 7

**Pharmacy practice standards cont.**

- 64B16-27.210 General terms and conditions to be followed by a pharmacist when ordering and dispensing approved medicinal drug products
- 64B16-27.211 Prescription refills
- 64B16-27.220 Medicinal drugs which may be ordered by pharmacists
- 64B16-27.230 Fluoride containing products
- 64B16-27.300 Standards of practice – continuous quality improvement program
- 64B16-27.410 Registered pharmacy technician to pharmacist
- 64B16-27.420 Registered pharmacy technician responsibilities
- 64B16-27.430 Responsibilities of the pharmacist
- 64B16-27.440 Policies and procedures
- 64B16-27.500 Negative drug formulary
- 64B16-27.510 Identification of manufacturer
- 64B16-27.520 Positive drug formulary
- 64B16-27.530 Duty of pharmacist to inform regarding drug substitution
- 64B16-27.615 Possession and disposition of sample medicinal drugs
- 64B16-27.700 Definition of compounding
- 64B16-27.797 Standards of practice for compounding sterile preparations (CSPs)
- 64B16-27.800 Requirement for patient records
- 64B16-27.810 Prospective drug use review

### Assignment 8

**Pharmacy practice standards cont.**

- 64B16-27.820 Patient counseling
- 64B16-27.830 Standards of practice – drug therapy management
- 64B16-27.831 Standards of practice for the dispensing of controlled substances for treatment of pain
- 64B16-27.850 Standards of practice for orthotics and pedorthics
- 64B16-27.851 Record-keeping for orthotics and pedorthics

**Standards for pharmacy permits**

- 64B16-28.101 Prescription area accessible to inspection
- 64B16-28.102 Sink and running water, sufficient space, refrigeration, sanitation, equipment
- 64B16-28.103 Patient consultation area
- 64B16-28.108 All permits – labels and labeling of medicinal drugs
- 64B16-28.1081 Regulation of daily operating hours
- 64B16-28.109 Prescription department; padlock; sign: “prescription department closed”
- 64B16-28.110 Outdated pharmaceuticals
- 64B16-28.113 Permits; single entity; single location
- 64B16-28.118 Unit dose and customized patient medication package returns by in-patients
- 64B16-28.1191 Unclaimed prescriptions
- 64B16-28.120 All permits – storage of legend drugs; repackaging
- 64B16-28.140 Record maintenance systems for community, special-limited community, special-closed systems, special parenteral/enteral, and nuclear permits
- 64B16-28.141 Requirements for an automated pharmacy system in a community pharmacy
### Assignment 9

**Standards for pharmacy permits cont.**

- 64B16-28.202 Closing of a pharmacy; transfer of prescription files
- 64B16-28.2021 Change of ownership
- 64B16-28.203 Transfer of medicinal drugs; change of ownership; closing of a pharmacy
- 64B16-28.301 Destruction of controlled substances – institutional pharmacies
- 64B16-28.303 Destruction of controlled substances all permittees (excluding nursing homes)
- 64B16-28.450 Centralized prescription filling, delivering and returning
- 64B16-28.451 Pharmacy common database
- 64B16-28.501 Institutional permit – consultant pharmacist of record
- 64B16-28.502 Labels and labeling of medicinal drugs institutional permit I (nursing homes)
- 64B16-28.503 Transmission of starter dose prescriptions for patients in Class I institutional or modified II B facilities
- 64B16-28.602 Class II Institutional dispensing
- 64B16-28.6021 Class II institutional pharmacy – emergency department dispensing
- 64B16-28.603 Class II Institutional pharmacy operating hours
- 64B16-28.604 Class II Institutional pharmacy department security
- 64B16-28.605 Class II Institutional pharmacies – automated distribution and packaging

### Assignment 10

**Standards for pharmacy permits cont.**

- 64B16-28.606 Remote medication order processing for Class II institutional pharmacies
- 64B16-28.607 Automated pharmacy system – long term care, hospice, and prison
- 64B16-28.702 Modified Class II institutional pharmacies
- 64B16-28.800 Special pharmacies
- 64B16-28.810 Special pharmacy – limited community permit
- 64B16-28.820 Sterile products and special parenteral/enteral compounding
- 64B16-28.830 Special – closed system pharmacy
- 64B16-28.840 Special – nonresident (mail service)
- 64B16-28.850 Special pharmacy – ESRD
- 64B16-28.860 Special pharmacy – parenteral/enteral extended scope permit
- 64B16-28.870 Special-ALF
- 64B16-28.900 Definitions – nuclear pharmacy
- 64B16-28.901 Nuclear pharmacy – general requirements
- 64B16-28.902 Nuclear pharmacy – minimum requirements

**Prescriber rules related to pharmacy practice**

- 64B8-9.012 Standards for the prescription of obesity drugs
- 64B8-9.014 Standards for telemedicine prescribing practice

### Grading

There are **500 possible points**, broken down as follows:

- **Hourly Examinations (4)..................400 points total**
  - Each exam will consist of 50 questions, 2 points/question; 100 points per exam
  - Exams 1-3 will reflect federal law and cases/concepts outlined in the reading materials, videos and class discussions.
  - Exam 4 is not cumulative, and will cover Florida state law only
  - Students will have **75 minutes** to complete each exam.

- **State Law........................................100 points total**
  - Students will select only one of the following three options:
    - **Outlines**
      - 10 outlines total; each is worth 10 points
    - **Quizzes**
      - 10 quizzes total; each consists of 10 questions and each is worth 10 points
      - Students will have 15 minutes to complete each quiz on Sakai
    - **Doubling exam 4**
• No exams or quizzes
• Exam 4 is worth 200 points (50 questions; 4 points/question)

Grading Scale

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<th>Grade</th>
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<tr>
<td>93-100% = A</td>
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<td>90-92% = A-</td>
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<td>87-89% = B+</td>
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<td>83-86% = B</td>
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<td>80-82% = B-</td>
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<td>77-79% = C</td>
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<td>70-76% = C</td>
</tr>
<tr>
<td>65-69% = D</td>
</tr>
<tr>
<td>&lt;65% = E</td>
</tr>
</tbody>
</table>

• See link regarding minus grades: http://www.isis.ufl.edu/minusgrades.html
• No grade of “C-“will be assigned in this course.
• See link regarding University grading policies:
  http://www.registrar.ufl.edu/catalog/policies/regulationgrades.html
• Final course grades will be rounded up as follows:
  o Students whose grades are 0.5 % or less from the next highest grade will be rounded up
  [e.g. an 89.5% will be rounded to a 90%, while an 89.4% generally will not (but see the
   next bullet below)]
  o Students who have missed **two classes or fewer** (who also have generally participated in
   those classes they have attended) and whose grades are 0.6 % or less from the next
   highest grade will be rounded up (e.g. an 89.4% in this case will be rounded to a 90%).

**Accommodations for students with disabilities**

Students requesting classroom accommodations must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the professor when requesting accommodation. All such requests should be presented to the professor at the beginning of the semester.

Instructors and students may decide, if reasonable, to utilize the Testing Center at the Disability Resource Center for students who need extra time/quiet environment to take exams. Please read the procedures at their web site: (http://www.dso.ufl.edu/drc/documents/semester_checklist_070102.pdf).

Additional information may be found at the UF Disability Services website:
http://www.ufl.edu/disability/.

**Academic Dishonesty**

Cheating is a very serious matter, and it will not be taken lightly in this course. Any unauthorized use of resources other than a student’s own recollection and reasoning ability on an exam is cheating. All cheating will result in failure of the course and will be reported to the associate dean for academic affairs.
Additionally, it is the instructor’s responsibility to ensure fair assessments for all students. Every effort will be made to be certain that exams are adequately proctored and all work fairly graded. Please report any grievances directly to the course instructor.

Prior to submitting the first outline, all students shall review the UF Honor Code at: http://www.dso.ufl.edu/sccr/honorcodes/honorcode.php.

**Discussion Boards**

- This is a place for you to ask questions to your fellow classmates and faculty.
- Keep your subject line SHORT and informative.
- “Thread” wherever possible. Try not to select "compose" for every message you would like to post; look to see if a subject area exists in any of the existing topics and post your message as a reply to that message instead.
- Do not use the discussion board to discuss exam questions (after the exam has been administered), broadcast complaints, discuss personal issues, thank classmates for postings or discuss topics not associated with the course.
- Failure to use the discussion board as intended may result in removal of privileges on the discussion boards.

**Outline of Class Topics and Reading Assignments**

- Please note that the column entitled “Class Day/Date” pertains to the Gainesville students only. The facilitators/ instructors at each distance campus will schedule a day and time in which to conduct class – a time that is convenient for their particular location. However, students at all 4 campuses will discuss the same material each week, and exams will be conducted at each campus on the same dates and at the same times.
- See the table of activities on the next page.
<table>
<thead>
<tr>
<th>Week of</th>
<th>Class number</th>
<th>Class Day/Date (10:40 am – 12:20 pm)</th>
<th>Exam Day/Date/Time</th>
<th>Reading</th>
</tr>
</thead>
<tbody>
<tr>
<td>8/22</td>
<td>1</td>
<td>Wednesday 8/24</td>
<td></td>
<td>• Abood pp. 1-24</td>
</tr>
</tbody>
</table>
| 8/29    | 2            | Wednesday 8/31                      |                    | • Abood pp. 39-46 (stop before “Defining & Distinguishing…”)
|         |              |                                     | • Abood pp. 72-84 (stop before “Drugs Intended…”) |
|         |              |                                     | • Abood pp. 117-123 |
|         |              |                                     | • Abood pp. 142-151(start with “[PDMA] of 1987” & stop before “Drug Advertising…”) |
| 9/5     | 3            | Wednesday 9/7                       |                    | • Abood pp. 58-72 (stop before New Drug Approval’)
|         |              |                                     | • Abood pp. 128-133 (stop before “Pharmacy Compounding…”) |
| 9/12    | 4            | Wednesday 9/14                      |                    | • Abood pp. 46-58 (stop before “Prohibited Acts…”)
|         |              |                                     | • Abood pp. 84-100 |
| 9/19    | 5            | Wednesday 9/21                      | Monday 9/19 (over Classes 1 -4); 7 pm – 8:15 pm | • Abood pp. 124-128 (stop before “Prescription Drug Labeling…”)
|         |              |                                     | • Veatch/Haddad pp. 52-54 |
|         |              |                                     | • Veatch/Haddad pp. 174-179 |
|         |              |                                     | • Veatch/Haddad pp. 236-254 |
| 9/26    | 6            | Wednesday 9/28                      |                    | • Abood pp. 133-142 (stop before “[PDMA] of 1987”)
|         |              |                                     | • Abood pp. 151-154 |
| 10/3    | 7            | Wednesday 10/5                      |                    | • Abood pp. 171-202 |
| 10/10   | 8            | Wednesday 10/12                     |                    | • Abood pp. 217-249 |
| 10/17   | 9            | Wednesday 10/19                     | Thursday 10/20 (over Classes 5 – 8); 7 pm – 8:15 pm | • Veatch/Haddad pp. 86-100
|         |              |                                     | • Veatch/Haddad pp. 255-266 (stop before Case 15-4) |
|         |              |                                     | • Veatch/Haddad pp. 268-273 |
| 10/24   | 10           | Wednesday 10/26                     |                    | • Veatch/Haddad pp. 274-289 |
| 10/31   | 11           | Wednesday 11/2                      |                    | • Veatch/Haddad pp. 102-133 |
| 11/7    | 12           | Wednesday 11/9                      |                    | • Abood pp. 267-283 through HIPAA |
| 11/14   | 13           | Wednesday 11/16                     |                    | • Abood pp. 370-405 |
| 11/21   |              | No class on Wednesday 11/23!        | Monday 11/21 (over Classes 9 – 13); 7 pm – 8:15 pm | • Florida State Statutes
|         |              |                                     | • Abood pp. 329-40 |
| 11/28   | 14           | Wednesday 11/30                     |                    | • Florida State Rules
|         |              |                                     | • Abood pp. 340-53 |
| 12/5    | 15           | Wednesday 12/7                      | Monday 12/12 (over Classes 14 – 15); 3:30 pm – 4:45 pm | • Florida State Statutes
|         |              |                                     | • Abood pp. 329-40 |
| 12/12   |              |                                     |                    | • Florida State Rules
|         |              |                                     | • Abood pp. 340-53 |

- All Gainesville classes and exams will be held in the HPNP Auditorium (Room # 1404).
- The above reading assignments above are subject to change as necessary throughout the semester.
• Supplemental reading materials may be assigned as needed and will be posted on Sakai.
• Specific class readings and assignments will be posted on Sakai. Students will be required to do the reading, watch any assigned videos, outline the requested state law materials, and prepare the cases/questions for each and every class. Students must come to class with each of these tasks performed.

ADDENDUM:

**Faculty & Course Evaluations**

**Faculty Evaluations**

You will receive an email from the Curricular Affairs Office requesting that you complete the faculty evaluations. If the course is team-taught, you will receive emails during the semester to alert you when to evaluate the faculty members. Please complete your faculty evaluations by the specified date and time by logging in with your GatorLink account at the following site: https://evaluations.ufl.edu.

Faculty evaluations are important feedback for your course instructors and the University and receive major consideration in the tenure and promotion process. Your input via evaluations can make a difference in our College’s teaching activities, so participate, evaluate and our College will be better for it.

The online faculty evaluation system is completely anonymous. When you submit an evaluation, the system marks that you have submitted an evaluation for the section (so you cannot submit multiple evaluations), but from that point on, there is no connection between you and the evaluation data. Faculty evaluations also provide useful information for students. The results of your evaluation input are made available to all students in future semesters at: http://www.aa.ufl.edu/aa/evaluations/search/.

**Course Evaluations**

In the last few weeks of the course, you will receive an email with directions for completing a course evaluation. Note, course evaluations provide feedback that is different from the Faculty evaluations and both are very important to continuous improvement of our program. Course evaluations are used by the College to identify how to improve the how the course is designed and delivered. Therefore, our Courses will be better through your completion of these evaluations. You will complete Course Evaluations via a website that is different from Faculty Evaluations. These evaluations are also anonymous.