



UF College of Pharmacy Staff Council

Meeting Minutes

Date: April 20th, 2017

Time: 2:00-3:00 pm

Location: HPNP, 4307

Call to Order

- **UF College of Pharmacy Staff Council**

- **Members**

- Jose Ortiz (Chair), Norma Padgett (Asst. Chair), Justin DeLeo (CAT), Bridgette Armas (Departments), Susan Griffith (Departments), Laurie Albury (Centers), Debbie Stowell (SSC Research), John Evangelista (SSC Fiscal), Jenny Dillon (Student Affairs, All Campuses), Taylor Courtney (SSC HR), Dena Wilson (Entrepreneurial Programs), Jennifer Tucker (Ex Officio)

- **Members Absent**

- Jennifer Tucker, Jenny Dillon (McLeod),

- **Report**

- **Accept Minutes from the March Meeting:** Meeting started at 2:03 pm with the minutes from the March meeting being accepted.
- **Council Members Update:** This council was notified that member, Laurie Albury who represents the Centers, will no longer be working with the college starting May 4th. It was decided that for the time being, she will not be replaced with a new Staff Council member.
- **COP Climate Survey Feedback and Updates:** Members were asked for feedback regarding the survey and to bring forward any complaints or comments regarding the survey. It was again mentioned that some staff felt that the questions asked in the survey were clear identifiers of who the person filling out the form was. Most people did skip questions they felt uncomfortable with and continued with the survey. Mr. Ortiz had a quick conversation with Associate Dean, Dr. Segal, and it was mentioned that from an initial review of the results for the survey, it seemed that most of the staff in the college had in fact completed the survey.

- **Questions or Concerns for Kelly Sharp:** Kelly Sharp was invited to this month's meeting in order to give him an update on the issues that Staff Council is currently working on. We took this opportunity to clarify with Mr. Sharp how exactly the process should work when topics are presented to this council. Mr. Sharp explained that it would all depend on the issue presented. Most issues should continue to just be handled by Staff Council and final recommendations should be presented to Mr. Sharp before proceeding. Other, more delicate issues should first be brought to his attention before addressing.

- **Assign Task Forces:** Members were asked to volunteer to serve on task forces that will address different issues that are currently at the Staff Council level.

Below is a list of the task forces and their respective members:

- Staff Retreat: Jenny Dillon, Taylor Courtney
- **Onboarding Form (tabled)**
- Staff Recognition: Norma Padgette, Debbie Stowell
- Professional Development: John E., Bridgette, Bridgette Armas
- Staff Allocation: Jose Ortiz, Dena Wilson

Meeting adjourned at 2:41pm