



# College of Pharmacy Staff Council

May 12<sup>th</sup>, 2016

2:00pm - 3:00pm

Dean's Conference Room (4307)

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**Members:** Jose Ortiz (Chair), Norma Padgett (Assistant Chair), Justin DeLeo (Instructional Educational), Katherine Morris (Departments), Susan Griffith (Departments), Jullian Coggeshall (Student Affairs), Laurie Albury (Centers), Debbie Stowell (SSC Research), John Evangelista (SSC Fiscal), Jenny Dillon (Distant Campuses), Sarah Foxx (SSC HR), Lila Robertson (Dean's Office), Dena Wilson (Dean's Office), Jennifer Tucker (Ex Officio)

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## MINUTES

**Introductions & Welcome:** The meeting began with Mr. Ortiz introducing himself as the chair of the council and giving the group a little history as to why this council was formed and what the Dean envisions this council can accomplish. Members were asked to introduce themselves and say what department they represent.

**Council Bylaws:** The Staff Council is ideally built by the staff for the staff. Therefore the members of this council were asked to review the bylaws and propose changes that would better fit the council and each department's needs. It was mentioned that employees who are not in a supervisor or director role are highly encouraged to be part of this council. It is expected that in the coming year more employees in these roles will be members of this council. There was some concerned that a few of the members elected are in a supervisor role and therefore the staff in their respective department will not come forward with issues and concerns. Members were reminded to encourage other staff to not be afraid to come forward or that they are able to send agenda items directly to other members of this council.

Meeting adjourned at 2:59pm. Next meeting is scheduled for Thursday, July 21<sup>st</sup>.

