



# College of Pharmacy Staff Council

June 16<sup>th</sup>, 2016

2:00pm - 3:00pm

Dean's Conference Room (4307)

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**Members:** Jose Ortiz (Chair), Norma Padgett (Assistant Chair), Justin DeLeo (Instructional Educational), Katherine Morris (Departments), Susan Griffith (Departments), Jullian Coggeshall (Student Affairs), Laurie Albury (Centers), Debbie Stowell (SSC Research), John Evangelista (SSC Fiscal), Jenny Dillon (Distant Campuses), Sarah Foxx (SSC HR), Lila Robertson (Dean's Office), Dena Wilson (Dean's Office), Jennifer Tucker (Ex Officio)

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## MINUTES

**Bylaws Update:** Members reviewed and accepted the changes submitted by Ms. Dillon. Mr. DeLeo will come back to the council at the next meeting with a new name for his group. The new criteria for members and eligibility to serve on the council will be implemented in the coming year. Bylaws will be reviewed one more time as we near the time to elect new members.

**Staff Retreat:** Dean Johnson supports the college having a Staff Retreat in 2016. The members of this council agreed that late in September or early in October would be the best time to have a retreat. The location for the retreat will either be in Lake Wauburg or The Best Western hotel. Members of this council were asked to talk to the people in their respective groups to see what location they would prefer and to see if everyone agrees on the proposed dates. Ideas for group learning activities and other logistics will be discussed in the July meeting.

Meeting adjourned at 2:59pm. Next meeting is scheduled for Thursday, July 21<sup>st</sup>.