Space and Equipment Committee

August 19, 2008
11:00am – Noon
Dean’s Conference Room, 4307 HPNP

Members: Dr. William Millard (Chair, Dean’s Office), Dr. Hartmut Derendorf (PC), Dr. Abraham Hartzema (POP), Dr. Ray Booth (MC), Dr. Guenther Hochhaus (PC), Dr. Margaret James (MC), Dr. Julie Johnson (PP), Dr. Michael Katovich (PD), Dr. Maureen Keller-Wood (PD), Dr. Richard Segal (POP), Dr. Larry Lopez (PP), Ms. Deborah Bambarola (Non-voting Secretary, ORGS)

AGENDA TOPICS

- Accept minutes from the July 21, 2008 meeting
- Review current space policy
- Update on current space requests, needs and projected needs
- Equipment Committee to be part of Space Committee
Space and Equipment Committee
Minutes from August 19, 2008

Attendees: Dr. William Millard (Chair, Dean’s Office), Dr. Sihong Song (PC), Dr. Veronika Butterweck (PC), Dr. Margaret James (MC), Dr. Ray Booth (MC), Dr. Michael Katovich (PD), Dr. Maureen Keller-Wood (PD), Dr. Carrie Haskell-Luevanos (PD), Dr. Richard Segal (POP), Dr. Julie Johnson (PP), Dr. Larry Lopez (PP), Ms. Deborah Bambarola (Non-voting Secretary, ORGS)

Absent: Dr. Abraham Hartzema (POP), Dr. Guenther Hochhaus (PC), Dr. Hartmut Derendorf (PC)

Minutes: from the July 21, 2008 meeting were reviewed with the notation of a change. The space that has become available on the 4th floor is part of the P-wing, not the Dental Tower.

Dr. Millard gave an update on the current space issues.

- The request additional space for Dr. Hendrik Luesch has been completed.
- The COP shared equipment room (room P5-20) will become the MC equipment room.
- Pharmacy Practice will be looking to replace Drs. Zineh and Beitleshees soon.
- An update on potential lab needs for the EPI/PP joint hire was discussed.

During the last Space meeting Dr. Millard handed out a copy of the Space Policy and asked the members to review it before our meeting for discussion. Two recommendations were made:

- to factor into the college’s space formula any non-extramural funding line that is occupied by a graduate assistant.
- to internally include all other extramural funding dollars not in the University extramural database (Co-PI dollars not in subaccounts. COP-FPP, etc), as long as double-dipping is prevented.

The committee agreed to keep it at $300 sq ft with the existing ranges as the College’s funding benchmark.

Dr. Millard announced that by recommendation from the FGC the Space Committee and the Equipment Committee has become one committee.

Debbie will be contacting the members to schedule the space meeting for the fall semester.