Space Committee

April 30, 2008
11:00AM to 12:00PM
Dean’s Conference Room, 4307 HPNP

Members: Dr. William Millard (Chair, Dean’s Office), Dr. Hartmut Derendorf (PC), Dr. Abraham Hartzema (POP), Dr. Carrie Haskell-Luevano (MC), Dr. Guenther Hochhaus (PC), Dr. Margaret James (MC), Dr. Julie Johnson (PP), Dr. Michael Katovich (PD), Dr. Maureen Keller-Wood (PD), Dr. Richard Segal (POP), Ms. Deborah Bambarola (Non-voting Secretary, ORGS)

AGENDA TOPICS

- This is the first Space Committee meeting called in 2008. There are no previous minutes.
- Introduction of FGC Responsibilities – Tom Munyer
- Space Committee Website
- Space Allocation Report
- Review Space Policy
Attendees: Dr. William Millard (Chair, Dean’s Office), Dr. Hartmut Derendorf (PC), Dr. Abraham Hartzema (POP), Dr. Carrie Haskell-Luevano (MC), Dr. Guenther Hochhaus (PC), Dr. Margaret James (MC), Dr. Larry Lopez (PP), Dr. Michael Katovich (PD), Dr. Maureen Keller-Wood (PD), Dr. Richard Segal (POP), Ms. Deborah Bambarola (Non-voting Secretary, ORGS)

Absent: Dr. Julie Johnson (PP)

Meeting began at 11:08 AM

Introduction of Faculty Governance Council responsibilities: Tom Munyer attended the meeting to give a brief introduction of the Faculty Governance Council (FGC) responsibilities in relation to each of the college committees. The FGC is reviewing each college committee to see if the committee is still meeting its goals and if any changes need to be made.

Committee Website: Dr. Millard introduced to the members the Committees website where the Space Committee is listed. At this website all upcoming agenda items will be listed as well as the minutes from previous meetings.

Space Allocation Report: The College’s space allocation report has been finalized. Dr. Millard distributed and briefly discussed the report with the members and explained how the space is divided and allocated to each unit/department and by building. Space given back in 2005 was also identified.

Space Policy: A copy of the current space policy was distributed to the members for review. Future return of the space given back to the HSSC was briefly discussed. In lieu of the possibility that we will not see this space returned to the college based on our current dollars/sq.ft. numbers, the members were asked to think about and provide any ideas/suggestions to Dr. Millard about how the college can hold on to its current space, gain additional space for any new faculty hires in the future and how it should be allocated. The following suggestions were provided:

  o Open faculty lines should be calculated in the space formula
  o Graduate students should be calculated in the space formula
  o Dr. Win Phillips should be brought in as an ally for graduate research
  o College shared space and shared equipment should be calculated in space formula

Additional Member from Pharmacy Practice: Dr. Millard asked the committee if they objected to asking Pharmacy Practice if they would like to appoint an additional member to the committee. Each of the other departments are represented by two members except for
Pharmacy Practice. The committee agreed. Dr. Lopez will report to his department to see who they would like to appoint for the next meeting.

Debbie will contact the members to schedule the next meeting for August.

Meeting ended at 12:05 PM