



Graduate Studies Committee

June 2, 2015

10:00AM – 11:00AM

Dean's Conference Room (4307, HPNP)

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Sihong Song (PC), Dr. Rich Segal (POP), Dr. Jatinder Lamba (PTR), Dr. Bill Millard (ORGS), Juan Hincapie-Castillo (SP), Vivian Lantow (GA), Jill Hunt (GA)

Guests: Dr. Ken Sloan (for MC)

Absent: Dr. Sihong Song, Dr. Hendrik Luesch, Dr. Jason Frazier



AGENDA TOPICS

- ✦ **Accept Minutes** – from April 14th's meeting. There were no meetings May 2015.
- ✦ **Board of Governor's Review** – Post-external review committee feedback
- ✦ **Graduate Student Representative Update** –
- ✦ **Research Showcase** – Set date
- ✦ **Graduate Office Update** –
 - Graduate Student Performance Review Template
 - Fall TA assignments
 - Information confirmation: Student Funding Sources



Graduate Studies Committee

Minutes from June 2015

Members:	Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Sihong Song (PC), Dr. Rich Segal (POP), Dr. Jatinder Lamba (PTR), Dr. Bill Millard (ORGS), Juan Hincapie-Castillo (SP), Vivian Lantow (GA), Jill Hunt (GA)
Guests:	Dr. Ken Sloan (for MC)
Absent:	Dr. Sihong Song, Dr. Hendrik Luesch, Dr. Jason Frazier

✚ **Accept Minutes** – The meeting began with the minutes from the April 14th meeting being approved and seconded. There was no committee meeting in May due to the Board of Governor's Review.

✚ **Board of Governor's Review** – Results from the external committee's review will be sent to the College by June 10, 2015 via a summative report by the committee's chair, Dr. Deanna Kroetz. Once the review is submitted, each COP department will receive a copy of their individual review as well as a cumulative report for the entire college. Medicinal Chemistry and Pharmaceutical Outcomes and Policy will also receive a copy of the report for their respective online counterparts.

✚ **Graduate Student Representative Update** – Juan Hincapie Castillo shared student concerns regarding inconsistency in stipend levels, fellowship awarding, and individual teaching assistant/graduate assistant workloads throughout the college. Additionally, graduate students feedback indicates a desire to see a college-wide orientation initiated so students can meet prior to the UF Orientation. Lastly, students are requesting a change in the College's STEM (Science, Technology, Engineering, and Mathematics) designation as the current length of the OPT visas after graduation can be an issue for graduates.

Dr. Millard shared that the college has been working with the UF International Center since last fall to try to change the program's STEM designation, and are still awaiting a decision from the federal level.

✚ **Research Showcase** – The 2016 Research Showcase will be coordinated by the Dean's Office, as Medicinal Chemistry hosted the event in 2015. Discussion revolved around the date the showcase should be held, as the current mid- to late-February time frame does not allow the Showcase to be used as a recruiting tool for prospective students. This topic, as well as a related discussion on whether a uniformed deadline date for all applications would be feasible for the college, was tabled until the next GSC meeting.

✚ **Graduate Office Update** –

- **Graduate Student Performance Review Template**

- The group was notified that it was time for the yearly performance review for all graduate students. Committee members were informed that the Graduate Office will be sending them and their respective chairs instructions and a template to facilitate the process by the end of the week.

- **Fall TA assignments**
 - The Graduate Office will be sending committee members information prior to the next meeting to begin compiling their list of teaching assistant assignments for fall 2015.

- **Information confirmation: Student Funding Sources**
 - In an effort to provide accurate and current funding information to the SSC and each department, graduate staff will be contacting committee members and departmental chairs to identify specific funding sources for the students in their department.

Meeting adjourned at 9:39 am.