



Graduate Studies Committee

February 24, 2015

2:30PM – 3:30PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Sihong Song (PC), Dr. Rich Segal (POP), Dr. Jatinder Lamba (PTR), Dr. Bill Millard (ORGS), Juan Hincapie-Castillo (SP), Linda Orr (GA), Vivian Lantow (GA), Jill Hunt (GA)

Guests:

Absent: Juan Hincapie-Castillo (SP) due to GSF/Grinter voting



AGENDA TOPICS

- ✦ **Accept Minutes** – from February 3rd meeting
- ✦ **Online MS Electives Proposal on Adding Electives**
- ✦ **Graduate School Fellowships and Grinter Fellowships Nominees –**
- ✦ **Research Showcase Review –**
- ✦ **Peterson's Annual Survey of Graduate and Professional Institutions-**
- ✦ **Graduate Studies Best Practices Report-**
- ✦ **Board of Governors Academic Programs Review Update –**



Graduate Studies Committee

Minutes from February 24, 2015

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- Members:** Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Sihong Song (PC), Dr. Rich Segal (POP), Dr. Jatinder Lamba (PTR), Dr. Bill Millard (ORGS), Juan Hincapie-Castillo (SP), Linda Orr (GA), Vivian Lantow (GA), Jill Hunt (GA)
- Guests:**
- Absent:** Juan Hincapie-Castillo (SP) due to GSF/Grinter voting
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- + **Accept Minutes** – The meeting began at 2:30 pm with the minutes from the February 3rd meeting being accepted.
- + **Online MS Electives Proposal on Adding Electives-** Dr. Tebbett presented a proposal to add elective courses to the online MS Pharmaceutical Chemistry concentration. The proposal, which focused on electives that relate to the drug design and development process, was approved by the Department of Medicinal Chemistry. The motion to approve the proposal and move it to the next stage was made and seconded by the committee.
- + **Graduate School Fellowships and Grinter Fellowships Nominees** – The committee was given the results of the voting for the 2015-2016 Graduate School Fellowships (GSF) and Grinter Fellowships. The committee was alerted that one of the nominees from Pharmacotherapy and Translational Research had accepted an offer at another school and was no longer in the running for either award. Base on the voting, the four highest-ranked students were chosen for the GSF with the next three highest-ranked students being designated the Grinter Award. The group discussed the possibility of reviewing the practice of awarding these fellowships, and resolved to visit the issue again in October when new funds will be awarded.
- + **Research Showcase Review** – Dr. Millard shared with the group an email he received from a student regarding feedback about the Research Showcase.
 - o The student suggested that the poster competition be divided into different categories based on either the field of study, the nature of the work, or a combination of these two ideas. Discussion revolved around whether this would hinder collaboration or keep students from discovering other areas of research that they may not normally be exposed to.
 - o The student also suggested that there be an “honorable mention” category to recognize students whose submissions merited acknowledgement. The committee felt that this was a reasonable suggestion for next year.
 - o Other feedback received was from a student who asked for their individual scores given by judges on their poster. The committee felt that this would not be a feasible option to offer this type of information due to the increasing amounts of student participation over the years.

- ✚ **Peterson's Annual Survey of Graduate and Professional Institutions-** The committee was made aware of a request for information regarding Peterson's Graduate and Professional Programs Reference Series. This data, used to update the College of Pharmacy's program profiles, will need to be collected and submitted by Friday, March 20th, 2015. As a result, the committee was alerted that they will be asked to verify some information for the Graduate Affairs staff in the near future.

- ✚ **Graduate Studies Best Practices Report-** Dr. Segal shared some information from a recent meeting he attended regarding the best practices for all of the UF graduate programs. A document was distributed listing ten recommendations and/or proposed policies for all graduate programs to follow. After brief discussion, the committee recommended discussing this at the next meeting as it would allow time to seek clarification regarding the participation of the online MS programs. To prepare for the next meeting, members were asked to again review the document with members of their departments, indicate which items should be policy versus a recommendation, and provide feedback for the group.

- ✚ **Board of Governors Academic Programs Review Update** – A short update on the seven year review was presented to the group.
 - As of the meeting date, all surveys were sent out to the residential and online alumni as well as the current residential students. The committee was asked to send out reminders to their current and past students as the surveys are due back on March 6, 2015.
 - There has been a few challenges in collecting data, but the team projects that departments should receive their data file to begin their internal reviews by the end of the month.
 - Members were reminded that the self-studies should be completed by mid-April (between April 15-25th) so the summarized statement for the external review will be ready by May 12-13, 2015.

Meeting adjourned at 3:23 pm.