



Graduate Studies Committee

September 16, 2013

12:00PM – 1:00PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Caitlin Knox (SP)

Guests:

Absent:



AGENDA TOPICS

- ✦ **Accept Minutes** – from August 20th meeting.
- ✦ **Graduate Student Research Day** – will be held on October 29th , see attached memo
- ✦ **Liberty Funds Disbursement** – see attached memo
- ✦ **Grinter and Graduate School Fellowship Confirmations** – see attached memo
- ✦ **Research Showcase** – Date: Feb. 20th, 2014; Dept. Coordinator: PTR; Duties: Keynote Speaker – Updates?
- ✦ **McKnight Fellows Meeting**



Graduate Studies Committee

Minutes from September 16, 2013

Members:	Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Caitlin Knox (SP)
Guests:	Dr. Reggie Frye (PTR)
Absent:	Dr. Taimour Langae (PTR)

- ✦ **Accept Minutes:** The meeting began at 12:00pm with the minutes from the August 20th meeting being approved as recorded.
- ✦ **Graduate Student Research Day** – On August 28th Debbie emailed the faculty and graduate students information regarding Graduate Student Research Day to be held on October 29th. A copy of the email was distributed to the GSC members as a reminder and to encourage their students to participate. Please let Debbie know of any students who will be participating.
- ✦ **Liberty Funds Disbursement** – The Liberty Fund allocation for FY13/14 has been finalized. This year we have a total of \$27,286 that was divided amongst the departments based on the total number of active students for Fall. The full memo and allocation calculation was attached in the agenda packet and an email copy was provided to the department chairs and office managers.
- ✦ **Grinter and Graduate School Fellowships Confirmations** – The final list for the Grinter Fellowships and Graduate School Fellowships was distributed to the GSC members as well as an email copy to the department chairs, office managers and ECOB.
- ✦ **Research Showcase** – PTR is still working on securing a keynote speaker for the research showcase.
- ✦ **McKnight Fellows Meeting** – Dr. Millard will be attending a McKnight Fellows Meeting in Tampa on October 25th and 26th. He has requested recruiting brochures or materials from each department to take with him for prospective students.
- ✦ **International Student Award** – Dr. Millard reminded the committee to send their nominee for this award to Debbie by the October 1 deadline. The ceremony will be held on November 21st.
- ✦ **Howard Hughes Medical Institute (HHMI) International Student Research Fellowship Program** – Dr. Millard distributed an email with additional information regarding this program. Based on the criteria listed by HHMI, the departments were asked to submit the application of their best international student to him by October 16th. If three or fewer applications are received then all three will move forward to the Office of Research. If more than three applications are received then the GSC committee will vote on the top three to submit.

Meeting adjourned at 12:40pm.