



Graduate Studies Committee

August 20, 2013

1:00PM – 2:00PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Caitlin Knox (SP)

Guests:

Absent:



AGENDA TOPICS

- ✚ **Accept Minutes** – from June meeting. There were no meeting in July.
- ✚ **Fall TA Assignments** – Have been finalized and sent out. Final listing is attached.
- ✚ **International Student Awards** – November 14th, see attached memo
- ✚ **Research Showcase** – Date: Feb. 20th, 2014; Dept. Coordinator: PTR; Duties: Keynote Speaker
- ✚ **Post-bac Reception** – Date: September 18th at the Hilton. Emails will be going out within a day or two.
- ✚ **IRB and Academic Honors Projects**
- ✚ **2013-2014 Salary Increases for Graduate Assistants** – should have received email



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Minutes from August 2013

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Caitlin Knox (SP)

Guests:

Absent:

- ✚ **Accept Minutes:** Minutes from the June meeting were approved as recorded.
- ✚ **Fall TA Assignments:** The members reviewed the final assignment of TA's and no further changes were requested.
- ✚ **International Student Awards:** Dr. Millard informed the committee of this year's awards ceremony that is scheduled for November 14th. As a college we are allowed 5 nominations. Based on the guidelines attached in the agenda packet, each department was asked to nominate one student from their respective department. Please email the name of the nominee to Debbie by October 1. If you do not wish to choose a nominee this year please also let Debbie know as this frees up a slot for another student to be chosen.
- ✚ **Research Showcase:** The showcase is scheduled for Thursday, February 20th, 2014. Dr. Langae/PTR is working on securing the keynote speaker.
- ✚ **Post-bac Reception:** The reception will be held on Wednesday, September 18th at the Hilton. An email announcement will be going out in the next day or two. Please encourage all new students to attend.
- ✚ **IRB and Academic Honors Projects:** Dr. Millard raised the issue that is ongoing with PharmD students who are doing projects for academic honors (AH) especially those involved in clinical projects and require IRB approval. The UF-IRB has mandated that as of July 15, 2013 students cannot be listed as a PI on a project requiring IRB approval, only a full-time UF faculty member can be PI. This creates major issues with students who want to complete an AH project off campus and with and institution or mentor who are not part of UF. It was proposed that to simplify the process, students must go through IRB training and approval from the institution in which they planning on doing their work, as well as watch the UF local IRB video training program as well as get signoff of a future memorandum of understanding (MOU) between and the students training institution and UF. In doing so students who do not obtain IRB approval from UF will not be able to list any affiliation to UF in their publications. Dr. Millard has been meeting with Peter lafrate regarding the possible implementation of a MOU that the students will need to sign. This proposed change was verbally approved by the committee.

 **2013-2014 Salary Increases for Graduate Assistants:** On October 1, 2014 all graduate assistants will receive a 4.4% increase to their stipend. This does not affect any supplemental income, such as Grinter Fellowships.