



Graduate Studies Committee

September 17, 2012

1:00PM to 2:00PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Jonathan Schelfhout (SP)

Guest(s): Dr. Karen Whalen



AGENDA TOPICS

- + Accept Minutes from the July 23rd meeting
- + Dr. Whalen to Present Three New Courses:
- + Graduate/Professional Program Academic Assessment Plan:
- + Report to the Provost/President from the Doctoral Education Improvement Plan:
- + Graduate Staff to Update Graduate Files:
- + Graduate Assessment for SACS and ACPE:



Graduate Studies Committee

Minutes from September 17, 2012

Members: Dr. Hendrik Luesch (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jason Frazier (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Jonathan Schelfhout (SP)

Absent:

Guests: Dr. Diane Beck, Dr. Karen Whalen

- ✚ **Accept Minutes:** The meeting began at 1:04pm with the minutes from the July 23rd meeting being accepted.
- ✚ **Dr. Whalen to Present Three New Courses:** Dr. Whalen began by introducing the new courses to the committee. These courses are designed for the college's MTM program. They will be seven to eight week courses in which oral and written exams will be evaluated for SACS' purposes. The committee approved all three courses.
- ✚ **Graduate/Professional Program Academic Assessment Plan:** Dr. Millard explained that the university is requiring that all departments in each college prepare academic assessment plans. Dr. Millard will be the person in charge of evaluating the questions presented in the plan and then present them to this committee for further review. Our college is currently ahead of the game in comparison to other colleges in the university.
- ✚ **Report to the Provost/President from the Doctoral Education Improvement Plan:** The College of Pharmacy is no longer considered a tier one, but instead a tier two college according to the report. The report also states that College of Pharmacy has a need to increase graduate student stipends. Members of the committee argued with the fact that it is currently not possible for the college to do so.
- ✚ **Graduate Assessment for SACS and ACPE:** Dr. Millard explained that the data in this assessment was collected over a period of ten years. Benchmarks were developed with a five year mark. This is a rolling benchmark (07-08, 08-09, etc.) Dr. Millard then asked the committee what they believe are necessary metrics for the ACPE accreditation. Members then discussed that it was not clear exactly how much information is actually needed in order for the assessment. Dr. Millard will get back to the committee with a more accurate answer in the next GSC meeting.
- ✚ **Graduate Staff to Update Graduate Files:** Jose and Dr. Millard reminded members that it is very important that all graduate staff update the necessary files in each department. The

Dean's Office will hold individual meetings with each department in order to discuss the process of gathering this data and the importance it holds in the college.

- ✚ Meeting adjourned at 1:58pm. Next meeting is not yet scheduled, a Doodle calendar will be sent out shortly requesting availability from all the members.