



# Graduate Studies Committee

March 19, 2012

12:00PM – 1:00PM

Dean's Conference Room (4307, HPNP)

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**Members:** Dr. Ray Bergeron (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Joanna Peris (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Jonathan Schelfhout (SP)

**Guests:** Dr. Diane Beck

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A decorative banner with a ribbon-like shape, containing the text "AGENDA TOPICS" in a bold, blue, sans-serif font.

## AGENDA TOPICS

✚ **Accept Minutes:** from the February 14<sup>th</sup> meeting

✚ **Fellowship Voting Results:**



# Graduate Studies Committee

Minutes from March 19, 2012

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**Members:** Dr. Ray Bergeron (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Joanna Peris (PD), Dr. Tony Palmieri (PC), Dr. Almut Winterstein (POP), Dr. Taimour Langae (PTR), Dr. Bill Millard (ORGS), Jonathan Schelfhout (SP)

**Absent:** Dr. Diane Beck

**Guests:**

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✚ **Accept Minutes:** The meeting began with the minutes from the February 14<sup>th</sup> meeting being accepted.

✚ **Fellowship Voting Results:** The meeting began with Dr. Millard discussing the process of properly preparing submissions for the Fellowships. He reminded the members, that it is the Graduate Coordinators responsibility to make sure all of their respective staff knows what is expected in the packets and how the whole process works.

Dr. Millard then covered the voting results and who the chosen students will be for the Graduate School Fellowship (GSF) and Grinter awards. The top three applicants received the GSF and 4-6 received the Grinter award. There was a tie for fourth and fifth place, therefore if one of the first three candidates denies the GSF, the tying nominees will be determined by the department since both nominees are from the same department this year. If we get to the 8<sup>th</sup> student on the list Dr. Millard will ask each department for one new GSF/GA nominee to be sent to his office and another round of ranking of students similar to the first round will be done. So it would be in all department's best interest to have another packet ready to go for the sake of efficiency.

Departments will be in charge of sending out letters and/or emails in order to notify the winning applicants. After they receive an acceptance or denial from the student, they must notify Dr. Millard or Jose Ortiz of formal acceptance

Next year, the process of submitting applicants will begin in January, in order to notify the students as early as possible.

\* Meeting adjourned at 12:18pm. Next meeting is scheduled for April 9<sup>th</sup> at 12:00pm in room 4307.