



Graduate Studies Committee

September 16, 2008

9:00AM to 10:00AM

Dean's Conference Room (4307, HPNP)

Members: Dr. Ray Bergeron (MC), Dr. Ian Tebbett (MC-DE), Dr. Jeff Hughes (PC), Dr. Tony Palmieri (PC), Dr. Michael Katovich (PD), Dr. Carole Kimberlin (POP), Dr. Reggie Frye (PP), Mr. Matthias Fueth (GS), Dr. Bill Millard (ORGS), Ms. Deborah Bambarola (ORGS)

Guest(s): Dr. David Brushwood (POP)



AGENDA TOPICS

- ✚ **Accept Minutes** – from the August 12, 2008 meeting
- ✚ **Updates from the Graduate Coordinators Workshop**
- ✚ **Dr. Brushwood re: MS Programs**
- ✚ **Appropriate Status of Students**



Graduate Studies Committee

Minutes from September 16, 2008

Members: Dr. Ray Bergeron (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jeff Hughes (PC), Dr. Tony Palmieri (PC), Dr. Michael Katovich (PD), Dr. Carole Kimberlin (POP), Dr. Reggie Frye (PP), Mr. Matthias Fueth (GS), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)

Absent: Dr. Tony Palmieri (PC), Mr. Matthias Fueth (GS)

Guests: Dr. David Brushwood (POP), Dr. Richard Segal (POP)

- ✚ **Accept Minutes:** Meeting was opened at 9:00am in room 4307 with the minutes from the August 12, 2008 GSC meeting being approved as recorded.
- ✚ **MS Programs in POP:** Dr. Brushwood gave an overview of the MS in Pharmacy programs through the department of Pharmaceutical Outcomes and Policy. Currently there are four concentrations with a fifth to be implemented next year. A complete list is [attached](#). Currently all of these different programs are listed as concentrations and are under one major. As such students are not allowed to receive more than one degree from any given major and this prevents students who would like to get additional MS degrees from doing so. In following, Dr. Brushwood would like to move the concentrations through to separate majors so that students can earn multiple MS degrees if they want. After a brief explanation on how each of the programs are different and the required courses associated with each, the GSC committee unanimously approved to move forward in converting these concentrations to majors. We will wait until we get notice from Ian Tebbett as he has been monitoring the "institutional attitude" with off-book programs and will give us the nod when the timing is right to move forward with designation of individual majors. Dr. Millard also suggested to the committee that each of the other departments should consider doing more programs such as this one to generate more revenue for each department.
- ✚ **Appropriate Status of Graduate Students:** Dr. Frierson had sent out an email asking each college/department to make sure that each graduate student is coded correctly. The email states which codes are appropriate to use for each student status. Student who are not coded appropriately could cause a negative financial impact on the university.
- ✚ **Update from the Graduate Coordinator's Workshop:** Dr. Katovich gave a brief summary from the Annual Graduate Coordinator's Workshop that was held last week. Some key points were:

- 1) The graduate school no longer does any editing of the dissertation. They basically only check for margins, chapter divisions, table of contents, biosketch, and references in some proper format. It is incumbent on the major professor and thesis committee to ensure the work has proper grammar and reasonable content for publication.
- 2) Before this year is out admission to candidacy forms and final exam forms will be submitted on line to the graduate school. Hard copies with signatures will be kept at the college AND departmental level.
 - a. If the student does not pass – do not submit forms
- 3) Starting next year there will no longer be tuition waivers for any foreign student to take any remedial coursework for English written or oral deficiencies. This will now be the responsibility of the student or the department to cover these costs. It was recommended that better screening of foreign applicants be applied for these skills before admitting.
- 4) Health Insurance for students is not automatic. They must apply and reapply each year.
- 5) A proposal will be submitted for review to the graduate council this year to allow for teleconferencing for graduate student exams. The student and major professor have to be present but a member can be out of town/state and participate via teleconference. This has not been approved. It is going to be discussed in the near future.

 **Next meeting is October 21!**

Meeting adjourned at 9:50am