



Graduate Studies Committee

July 19, 2007

1:30PM to 2:30PM

PHCA Conference Room (2309 HPNP)

Members:

Dr. Ray Bergeron (MC), Dr. Jeff Hughes (PC), Dr. Tony Palmieri (PC), Dr. Joanna Peris (PD), Dr. Carole Kimberlin (PHCA), Dr. Reggie Frye (PP), Ms. Krista Wilson (GS), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)



AGENDA TOPICS

- ✚ **Accept Minutes** – from the June 21, 2007 meeting
- ✚ **UF Students and Access to Shands HealthCare Info System (HIS)**
- ✚ **College of HHP Career Fair** – recruiting opportunities
- ✚ **Graduate Student Health Insurance**
- ✚ **Fall TA Assignments** – for COP and HHMI
- ✚ **Graduate Program Review Update**
- ✚ **Announce Lippman Awardee Winner**
- ✚ **Ian Tebbett** – to attend meetings?



Graduate Studies Committee

Minutes from July 19, 2007

Attendees: Drs. Sloan for Bergeron (MC), Hughes (PC), Palmieri (PC), Peris (PD), Frye (PP), Kimberlin (PHCA), Millard and Stowell (ORGS).

- ✚ **Accept Minutes:** Meeting was opened at 1:36pm in room 2309 with the minutes from the June 21, 2007 GSC meeting being approved as recorded. Dr. Millard also noted that the GSC is beta-test for the COP committee website currently being developed by Ned and Debbie. Next month we hope that this site will be fully functional and available for committee members.

- ✚ **UF Students and Access to Shands HealthCare Info System (HIS):** due to HIPPA regulations, students who wish to access the HIS system will need to complete the access form and be approved. This mainly pertains to those students in PHCA and PP.

- ✚ **College of HHP Career Fair:** The College of Health and Human Performance will be sponsoring a career fair on Sept. 21. Each COP department was invited to set up a table during this event for recruiting purposes. Those interested should complete the form that was enclosed with the agenda items. If you need another form please contact Debbie.

- ✚ **Graduate Student Health Insurance:** Dr. Millard reminded the committee that each eligible graduate student should sign up for health insurance. A new brochure was enclosed with the agenda. The current cost for the whole 07/08 fiscal year is \$1,570. More information, a breakdown by semester, or the online enrollment form can be located at: <http://www.hr.ufl.edu/benefits/gatorgradcare.htm>.

- ✚ **Fall TA Assignments:** Fall TA assignments were discussed and finalized. Final summary of assignments are [attached](#). Debbie will prepare the TA letters to be sent out by the beginning of next week.

- ✚ **Program Review:** Three different questionnaires have been sent out over the past few months to each of the departments. To this date there has been no feedback. Dr. Palmieri asked that each department review the questionnaires by Aug. 20. At the beginning of August Dr. Palmieri will be getting with Ned to develop the online surveys. Dr. Millard had sent out CD's to each department and asked that they update the student email listings. Please forward these updates to Debbie by September 1.

- ✚ **Lippman Award:** At the May 23, 2007 meeting Dr. Bergeron recommended the name of the Lippman Award be changed to the *Dean's Award*. The committee agreed and Dr. Millard took this before Dean Riffie for approval, which he granted, and the new name will be effective starting Fall 2007. During the May 23 meeting each department was asked to submit names of those students they wish to nominate for the Dean's Award. Dr. Millard took these nominees to the Research Dean's in the HSC and asked them to review and vote. The winner of the *Dean's Award* starting Fall 2007 is Michael Dismuke of Pharmacodynamics. This will be announced at the Annual Post-bac Reception on September 5th, 2007.

- ✚ **Dr. Ian Tebbett to Join the GSC Meetings:** Dr. Millard asked the committee to have Dr. Ian Tebbett to join the GSC. Dr. Millard feels Dr. Tebbett has a lot to offer the committee with his experience regarding his on-line Masters programs and his involvement in continued development of post-graduate distance education programs within the College and University. The committee unanimously agreed Dr. Tebbett would be a valuable addition to the committee and would start service in August. Dr. Millard has already notified Dr. Tebbett of his appointment.

Meeting adjourned at 2:25pm