



Graduate Studies Committee

February 22, 2008

2:00PM to 3:00PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Ray Bergeron (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jeff Hughes (PC), Dr. Tony Palmieri (PC), Dr. Michael Katovich (PD), Dr. Carole Kimberlin (PHCA), Dr. Reggie Frye (PP), Mr. Matthias Fueth (GS), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)

Guest(s): None



AGENDA TOPICS

- ✚ **Accept Minutes** – from the January 17, 2008 meeting
- ✚ **Showcase Follow-up**
- ✚ **Academic Spoken English/Written English**
- ✚ **Program Review**
- ✚ **Alumni Scholars**
- ✚ **Grinter Fellowship Applications**



Graduate Studies Committee

Minutes from February 22, 2008

Members: Dr. Ray Bergeron (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jeff Hughes (PC), Dr. Tony Palmieri (PC), Dr. Joanna Peris for Dr. Michael Katovich (PD), Dr. Carole Kimberlin (PHCA), Dr. Reggie Frye (PP), Mr. Matthias Fueth (GS), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)

Absent: Ms. Deborah Stowell (ORGS)

✚ **Accept Minutes:** Meeting was opened at 2:00pm in room 4307 with the minutes from the January 17, 2008 GSC meeting being approved as recorded.

✚ **Showcase Follow-up:** The showcase went well. The space in the reception hall was a bit cramped and we may have to look at other alternatives for next year or a different layout. The oral session in the afternoon ran over again. For next year we may have to push back the end time to 5:30 instead of 5:00.

✚ **Academic Spoken English/Written English:** Dr. Millard referred to the attached email from the Graduate School making each department aware of the changes to the Academic Spoken English/Academic Written English programs.

✚ **Program Review:** Medicinal Chemistry and Pharmacodynamics have completed their program review proposals. Pharmaceuticals is still working on theirs. Pharmaceutical Outcomes and Policy will be meeting early next week to complete theirs. Each department acknowledged they are ready for the review. Dr. Millard asked for a hard copy to go to himself, Dr. Palmieri and the Graduate School.

✚ **Alumni Scholars:** Each member agreed in principle with the attached email but opted to reduce the amount of the yearly stipend to a minimum of \$22,500. It is at the discretion of the department if they choose to increase the stipend amount but the department would be responsible for the increase each year for the duration of the fellowship (4 years).

✚ **Grinter Fellowship Applications:** Dr. Millard is accepting applications for the Grinter Fellowship. You can turn in your completed applications to Debbie and please don't forget to use the Grinter Supplement Application Form. One has been submitted to date.

✚ **Next GSC Meeting is March 12 from 2-3pm.**

Meeting adjourned at 3:00pm



Graduate Studies Committee

February 29, 2008

4:00PM to 4:30PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Margaret James for Ray Bergeron (MC), Dr. Tony Palmieri (PC), Dr. Maureen Keller-Wood for Dr. Michael Katovich (PD), Dr. Carole Kimberlin (PHCA), Dr. Reggie Frye (PP), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)

A decorative banner graphic consisting of a central rectangular box with the text "AGENDA TOPICS" inside. The box is flanked by two pointed, ribbon-like shapes that extend outwards.

AGENDA TOPICS

+ **Accept Minutes** – from the February 22, 2008 meeting.

+ **Alumni Fellowships**



Graduate Studies Committee

Minutes from February 29, 2008 meeting on Alumni Awards

Members: Dr. Margaret James for Dr. Bergeron (MC), Dr. Tony Palmieri (PC), Dr. Maureen Keller-Wood for Dr. Michael Katovich (PD), Dr. Rich Segal for Dr. Carole Kimberlin (POP), Dr. Reggie Frye (PP), Dr. Bill Millard (ORGS),

Guests: Mr. Terry Whisenant (Dean's Office); Ms. Betsy Jones (Dean's Office).

Absent: Ms. Deborah Stowell (ORGS), Dr. Ian Tebbett (MC-Forensics), Dr. Jeff Hughes (PC), Mr. Matthias Fueth (GS).

✚ **Accept Minutes:** The meeting was opened at 4:00pm in room 4307; the minutes of 2/22/08 were not addressed.

✚ **Alumni Scholars:** Dr. Millard and terry Whisenant met with Susan Morris in the Provost's Office concerning unspent Alumni fund monies in the COP. At this meeting it was clarified that, any unspent monies during the FY 2006-2007 and 2007-2008 would revert back to the College We also found out that during the first year of an Alumni Award... monies are allocated from July 1 of the academic year. However, Alumni scholars are generally not paid until the first paycheck in the Fall semester. This had created almost two months of unexpended Alumni monies during the first year that had not been spent and, thus, were accruing in our account. Further, John Benedet's monies (2006/07 Alumni Scholar in MC who left the program after one year) were never pulled back. These two groups of monies, in 4 years, will total **\$145,069.97** (see cell L-42 in attached Pivot Worksheet).

In following, we will utilize **\$100,000** this year (**\$25K/4 years**) to fund one additional Alumni Scholar in the College. Graduate Coordinators were asked to get their one best candidate to the ORGS office by next Friday for consideration). The remainder of the unexpended monies **\$45,059.97** will be used to provide departmental supplemental funding of **\$2,250/year for the next 4 years to fund the 5 new Alumni Scholars for 2008-2009**. At that time we will have expended all of our excess Alumni monies.

Dr. Millard also handed out his **new plan** (attached) for Alumni funding for 2008-2009 that needs to be sent to the graduate school prior to release of 2008-2009 Alumni monies (please see attached letter from Dr. Frierson). He asked that comments be sent back to him to incorporate and finalize the plan.

✚ **Next GSC Meeting is March 12 from 2-3pm.**

Meeting adjourned at 4:27pm