



# Graduate Studies Committee

August 23, 2007

1:30PM to 2:30PM

Dean's Conference Room (4307, HPNP)

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## Members:

Dr. Ray Bergeron (MC), Dr. Ian Tebbett (MC-Forensics), Dr. Jeff Hughes (PC), Dr. Tony Palmieri (PC), Dr. Joanna Peris (PD), Dr. Carole Kimberlin (PHCA), Dr. Reggie Frye (PP), Ms. Krista Wilson (GS), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)

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## AGENDA TOPICS

- ✚ **Accept Minutes** – from the July 19, 2007 meeting
- ✚ **TA's for Fall** – have been finalized, list attached
- ✚ **Introduction of Dr. Ian Tebbett**
- ✚ **Post-bac Reception** – September 5, Rion Ballroom
- ✚ **In-state Residency Status for Graduate Students**
- ✚ **Graduate Program Review** – update from Dr. Palmieri
- ✚ **PharmD/Ph.D. Program**



# Graduate Studies Committee

Minutes from August 23, 2007

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**Attendees:** Drs. Bergeron (MC), Tebbett (MC/DE), Hughes (PC), Palmieri (PC), Liu for Peris (PD), Frye (PP), Kimberlin (PHCA), Krista Wilson (GS), Millard and Stowell (ORGS).

- ✚ **Accept Minutes:** Meeting was opened at 1:35m in room 4307 with the minutes from the July 19, 2007 GSC meeting being approved as recorded.
- ✚ **Post-bac Reception:** Dr. Millard announced to the committee that the annual Post-bac Reception will be held this year on September 5, 2007 in the Rion Ballroom of the Reitz Union. Dr. Millard also asked the committee about changing the name of the receptions since some of our students do not have a baccalaureate degree but a PharmD instead. The committee didn't feel as if this is an issue and left the name as is.
- ✚ **TA's for Fall 2007:** All TA assignments have been finalized and the list was attached. Dr. Millard also informed the Provost's Office for the release of the correct amount of tuition waiver money.
- ✚ **Introduction of Dr. Ian Tebbett:** Dr. Millard introduced Dr. Ian Tebbett as the newest member of the GSC for his expertise in the online MS programs.
- ✚ **In-state Residency Status for Graduate Students:** Dr. Millard reminded each department to strongly encourage any student who is eligible to apply for in-state residency to do so. Each department would be responsible for paying any difference in tuition for any student who does not obtain in-state residency.
- ✚ **PharmD/Ph.D. Program:** Dr. Peris asked that the PharmD/Ph.D. program be put on the agenda but due to her absence at the meeting the other committee members were not sure what she wanted to discuss or find out. Dr. Millard will contact her directly to discuss.
- ✚ **Graduate Program Review:** Only PC and PD have updated their graduate student email lists. The other departments need to turn their lists in as soon as possible. Dr. Palmieri went over the proposed timeline for the review. Teams are able to start their visit any time after January 15 until the end of April. Please also finish reviewing the Questionnaires for the departments, former students and current students. Address any changes/additions to Dr. Palmieri by next Friday the 31<sup>st</sup>. Dr. Palmieri will also create a template letter to each of the members of the teams that will be signed by Dr. Millard and also the chair or graduate coordinator within the department that recruited the team. The departments will coordinate the travel dates and arrangements for their team.

Meeting adjourned at 2:00pm