



Graduate Studies Committee

June 21, 2007

1:30PM to 2:30PM

Dean's Conference Room (4307, HPNP)

Members:

Dr. Ray Bergeron (MC), Dr. Jeff Hughes (PC), Dr. Tony Palmieri (PC),
Dr. Joanna Peris (PD), Dr. Carole Kimberlin (PHCA), Dr. Reggie Frye (PP), Ms.
Krista Wilson (GS), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)

A decorative banner graphic consisting of a central rectangular box with the text "AGENDA TOPICS" in bold, blue, uppercase letters. The box is flanked by two stylized, pointed shapes that resemble the ends of a ribbon or banner, pointing outwards.

AGENDA TOPICS

- ✚ **Accept Minutes** – from the May 23, 2007 meeting.
- ✚ **TA's for Fall and the HHMI Core Lab**
- ✚ **Graduate Review Program**



Graduate Studies Committee

Minutes from June 21, 2007

Attendees: Drs. Sloan for Bergeron (MC), Peris (PD), Segal for Kimberlin (PHCA), Frye (PP); Palmieri (PC); Wilson (GS); Millard and Stowell (ORGS).

- ✚ **Accept Minutes:** Meeting was opened at 1:30pm in room 4307 with the minutes from the May 23, 2007 GSC meeting being approved as recorded.
- ✚ **TA's for Fall:** Dr. Millard reminded each department to start planning their TA needs for the fall. Debbie will forward to each department the TA assignments from last Fall for your reference. Please have your new assignments to **Debbie by Tuesday, July 17**. Dr. Millard also mentioned to the committee that the HHMI (Howard Hughes Medical Institute) lab could use some TA's if the college had any to spare. This would happen only if we have spare TAs for the Fall semester because of the increased demand during this time period.
- ✚ **Graduate Program Review:** Dr. Palmieri gave a quick update on where we are with the program review. A CD was distributed to each department containing graduate student information. Please update this information if necessary (**especially current email and home addresses, if available**) so that a survey can be sent to each student. So far only two departments have turned in names of reviewers, PHCA and MC. Attached to the agenda was a rough draft copy of the Departmental Survey. Please review the survey and contact Dr. Palmieri for any changes or comments you may have on the survey by July 1. This survey will be on the agenda for next GSC meeting. Dr. Millard also stressed that each Department will need to begin to spend more effort in competing their program review.

Meeting adjourned at 1:55pm