



# Graduate Studies Committee

January 26, 2007  
12:00PM to 1:00PM  
Dean's Conference Room (4307, HPNP)

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**Members:**

Dr. Ray Bergeron (MC), Dr. Jeff Hughes (PC), Dr. Joanna Peris (PD), Dr. Carole Kimberlin (PHCA), Dr. Reggie Frye (PP), Ms. Krista Wilson (GS), Dr. Bill Millard (ORGS), Ms. Deborah Stowell (ORGS)

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## AGENDA TOPICS

- ✚ **Accept Minutes** – from the November 9, 2006 meeting. There was no meeting in December.
- ✚ **Spring TA Assignments** – final assignments listed
- ✚ **NRC Summary Update**
- ✚ **Research Showcase** – February 22, 2007. Oral competition finalist selected, see attached voting sheet summary. Discussion – should PharmD/PhD students be allowed to participate in the oral competition?
- ✚ **Grinter Fellowships** – 2007/2008 allocation
- ✚ **Alumni Fellowships** – 2007/2008 allocation
- ✚ **Letter of Appointment** – revise letter
- ✚ **Residency Status** – reclassification guidelines
- ✚ **PharmD/PhD** – course listings



# Graduate Studies Committee

Minutes from January 26, 2007

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**Attendees:** Drs. Bergeron (MC), Hochhaus for Hughes (PC), Frye (PP), Peris (PD), Kimberlin (PHCA), Millard and Stowell (ORGS).

- ✚ **Accept Minutes:** Meeting was opened at 12:00pm in room 4307 with the minutes from the November 9, 2006 GSC meeting being approved as recorded. There was no meeting in December.
  
- ✚ **Spring TA Assignments:** The final list of TA assignments was [attached](#) for record.
  
- ✚ **NRC Summary Update:** Dr. Millard updated the committee and informed them that the College of Pharmacy is the only college to have completed the program survey so far.
  
- ✚ **Research Showcase:** Dr. Millard reminded the committee that the showcase is coming up on February 22. The Oral Competition finalists were selected by the committee and the tally sheet was attached with the final votes listed. Dr. Millard presented to the committee if the PharmD/PhD students should be allowed to participate in the Oral Competition. He mentioned that earlier a student asked and he informed the student it was only for PhD students. He presented this to the committee and they all agree that PharmD/PhD students should not participate in the oral competition until they become full time PhD students.
  
- ✚ **Grinter Fellowships:** New Grinter money for FY 2007-2008 will total \$28,000. This will allow for 3 new Grinter Fellowships.
  
- ✚ **Alumni Fellowships:** New Alumni money for FY 2007-2008 will total \$94,302. To offer 4 \$25,000 Alumni Fellowships the departments would have to put in \$1,424 for each student accepted. The committee agreed. Alumni Fellowship applications can be submitted starting now.

- ✚ **Letter of Appointment:** Hard copy Letters of Appointment (LOA) need to be completed on an annual basis. Preferably each August of a given academic year. Dr. Millard is working to provide language to state that the student is responsible for any tuition fees if the student leaves the graduate program because of disciplinary actions on the student.
  
- ✚ **Residency Status:** The committee was asked again to strongly encourage those students who qualify for in-state residency to do so. This will decrease the cost of tuition fees for the student/department/university. Those students who do not wish to apply for in-state residency can not be forced to do so, but they may also then be responsible for the difference in tuition fees or this burden may be forced on the department or mentor. Debbie Stowell will monitor this activity on an annual basis to assure that all eligible students comply.
  
- ✚ **PharmD/PhD Program:** PharmD and PharmD/PhD students are charged annualized tuition. It was noted that some courses the PharmD/PhD students were taking were not covered by this annualized tuition. Dr. Millard asked the committee to make a list of those courses that the students could take that are not currently included in the list so that they could be added in.

Meeting adjourned at 12:45pm