Accept Minutes from the November Meeting: Meeting began at 12:07pm with the minutes from the November meeting being accepted.

Update on Faculty Courses Evaluation: Dr. Beck began by explaining that the University is currently trying to upgrade to the Gatorator (?) system... Associate Deans from the Health Science Center will be providing an update with the revamped system (interdepartmental). It is expected that by the end of spring there will be a better update of how things played out with the current students who are part of this trial phase.

Faculty Mentoring Plan: Dr. Frye was invited to this meeting in order to give an update to the current plan listed in the Policy and Procedures manual for the College of Pharmacy. Changes to the current junior Faculty Mentoring Program were listed. Some changes include number of meetings with senior faculty, procedures on meetings; expectations of the mentee; expectations of the mentor and other small changes. Dr. Frye asked some of the members present who are currently junior faculty going through the promotion process, how they felt about the outcome expectancies and what changes they recommend. It was mentioned that continued mentoring would be very nice and appreciated from junior faculty. It was mentioned that other faculty are not lucky enough to be able to easily approach their mentor and maybe a mentoring committee might be helpful in order to have a go-to people that can address questions and issues. It was a question if the resources are available to do so. The question as to whether peer teaching would be part of this plan or not was raised. It was proposed that peer teaching should be part of the program and very critical to the growth of the junior faculty.
Some of the current changes already made to the plan include: Procedure, expectations of mentee and expectations of mentor. Some of the members present who previously took part of the program were asked for suggestions and comments. It was mentioned that an ongoing relationship between mentor and mentee, even after a satisfactory review, would be very beneficial for the junior faculty. Dr. Segal mentioned that ideally an ongoing relationship until full professorship would be even more beneficial.

**Strategic Plan Update:** Dr. Keller-Wood was invited in order to give an update on the research part of the Strategic Plan. Dr. Keller-Wood has two separate groups, Research Committee and Graduate Studies, who are both currently working on this strategic plan. An updated file with new timelines and current progress on each goal and objective was reviewed. Dr. Keller-Wood gave a detailed update and presented expected changes and dates of completion. It was expressed that current progress on this plan seems to be going very well and more progress is expected in the coming year.

Meeting adjourned at 1:03pm.