



# Faculty Governance Council

January 29<sup>th</sup>, 2014  
12:00pm-2:00pm  
Communicore, P4-20

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**Members:** Dr. Mike Meldrum (Chair, PD), Dr. Richard Segal (POP), Dr. Mike Katovich (Senator, PD), Dr. Karen Whalen (Senator, PTR), Dr. Ken Sloan (MC), Dr. Tony Palmieri (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PTR), Dr. Carinda Feild (Distance Learning – St. Pete), Dr. William Millard (Dean's Office), Dr. Diane Beck (Ex Officio)

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## AGENDA TOPICS

- ✚ **Accept minutes from the December 16<sup>th</sup> meeting**
  
- ✚ **Review of Examssoft From Last Semester**
  
- ✚ **Discussion of Peer Review of Teaching Policy**
  
- ✚ **Future Meeting Time**



# Faculty Governance Council

Minutes from January 29<sup>th</sup>, 2014

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**Members:** Dr. Mike Meldrum (Chair and Senator, PD), Dr. Richard Segal (POP), Dr. Mike Katovich (Senator, PD), Dr. Karen Whalen (Senator, PTR), Dr. Ken Sloan (MC), Dr. Sihong Song (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PTR), Dr. Carinda Feild (Distance Learning – St. Pete), Dr. William Millard (Dean's Office), Dr. Diane Beck (Ex Officio)

**Absent:** Drs. Segal, Sloan, Millard, and Palmieri (Dr. Song Attended)

**Guest(s):** Drs. Jamie Kisgen, and Eleanora Bird

✚ **Accept Minutes from the December 16<sup>th</sup> meeting:** The meeting began at 12:07pm with the minutes of the December 16<sup>th</sup> meeting being accepted.

✚ **Review of ExamSoft from Last Semester:** The need to use the ExamSoft system in order to deliver exams electronically to students was brought up by our PTR Department. Some of the other departments in the college were asked to use the system as a test-run. Drs. Bird and Kisgen were asked to join this meeting since they are the ones spearheading this program.

- Dr. Bird began by giving an overview of the system and all of the features that would be beneficial to our college. Dr. Bird is the assigned resource person for our college.
- Dr. Kisgen was able to do a trial run last semester with a group of his students. He gave the committee an overview of the system and feedback from students. Overall Dr. Kisgen is very happy with the system and thinks it is a good fit for our college.

✚ **Discussion of Peer Review of Teaching Policy:** Peer Review Teaching was briefly discussed and will be brought up in the next Faculty Governance Council meeting since three members of the committee were absent on this day.

✚ **Future Meeting Time:** The members of the committee agreed that the 2<sup>nd</sup> Tuesday of every month from 12:00-2:00pm will be the best time for recurring meetings.

Meeting adjourned at 1:33pm. Next meeting will be held on Tuesday, March 12<sup>th</sup> from 12:00-2:00pm