



Faculty Governance Council

November 10, 2011

1:00PM to 3:00PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Richard Segal (Chair and Senator, PD), Dr. Mike Katovich (Senator, PD), Dr. Karen Whalen (Senator, PTR), Dr. Ken Sloan (MC), Dr. Veronika Butterweck (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PTR), Dr. Dorette Ellis (PD), Dr. Carinda Feild (Distance Learning – St. Pete), Dr. William Millard (Dean's Office)



AGENDA TOPICS

- + Accept minutes from the August 31 meeting
- + Formation of two new faculty committees
- + Curricular Philosophy
- + Strategic plan
- + Faculty Development committee – can they convene?
- + Date for the 2012 Faculty Retreat
- + Other misc. items



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Minutes from November 10, 2011

Members: Dr. Richard Segal (Chair and Senator, POP), Dr. Mike Katovich (Senator, PD), Dr. Karen Whalen (Senator, PTR), Dr. Ken Sloan (MC), Dr. Veronika Butterweck (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PTR), Dr. Dorette Ellis (PD), Dr. Carinda Feild (Distance Learning – St. Pete), Dr. William Millard (Dean's Office)

Absent: Dr. Butterweck, Dr. Munyer, Dr. Ellis

Guest(s): Dr. Beck

✚ **Accept Minutes:** Meeting was opened at 1:05pm with the minutes from the August 31st meeting being discussed. Based on the discussion, several revisions to the minutes will be made, specifically concerning Goal 2, Strategies 1 and 3, and Goal 5.

✚ **Formation of two new faculty committees:** Segal reported on the result of the faculty vote on the formation of the Faculty Development Committee and the Professional Committee. He noted that 57 of 60 voting faculty voted in favor of the formation of the Faculty Development Committee, while 51 of 60 voting faculty voted favorably for the formation of the Professionalism Committee.

- Segal noted that he recommended to Robin Moorman-Li (Professionalism Committee chair) that the new committee should address resistance from some of the faculty to any strategies they may wish to employ that will require cooperation by individual faculty members.
- Segal reviewed the list of faculty assignments to the Faculty Development Committee recommended by the 2010-11 FGC. Before confirming the faculty assignments, Segal will ask the department chairs whether they have any concerns with the recommended assignments.
- The FGC also noted that the two new committees are to be added to the Policy and Procedures Manual and also to the COP website. There may also be a need to examine the COP website for an accurate listing of membership on all College committees.

✚ **Curricular Philosophy:** Professors Whalen and Beck discussed a revised statement of curricular philosophy developed by the Curriculum Committee, which is intended to be a document to communicate to the faculty how we approach and implement the curriculum (see attachment). In addition to the statement, the curriculum committee also developed a

companion document to more succinctly describe the major points of the curricular philosophy. The faculty Governance Council reviewed the document and provided its endorsement.

✚ **Teacher of the Year:** Professor Whalen updated the FGC about the status of the Teacher of the Year criteria. Previously, the FGC referred this item to the Curriculum Committee. Whalen noted that the Curriculum Committee recommends changes to the criteria and the revised criteria have been approved by the COP faculty (37 approved out of 43 voting faculty).

✚ **Strategic Plan:**

- One of the FGC members noted that the strategic planning document has some minor layout errors which need to be corrected. Further the FGC recommends that the corrected version of the document be placed in the H: drive to permit FGC members to update the document with the current status of each strategy.
- It was also brought to the attention of the FGC that Professor Butterweck will be on sabbatical for a year. The Department of Pharmaceutics will be asked to replace Butterweck on the FGC.
- It was also noted that reports are due from Tom Munyer and Dorette Ellis as well as Veronica Butterweck on the status of the goals/strategies/tactics assigned to them as FGC liaisons.
- Segal noted that two strategies associated with Goal 1 have been reassigned:
 - Whalen: Goal 1, Strategy 1: Revise the curriculum to align with evolving changes in pharmacy practice and the US healthcare system and also maintain curricular excellence;
 - Segal: Goal 1, Strategy 3: Strengthen the experiential component of the entry-level PharmD curriculum
- The FGC briefly discussed the rollout of the new curriculum approved by the faculty. Professor Neck noted that the new curriculum will begin Fall 2015 to accommodate the changes in the prerequisite courses.
- Goal 1/Strategy 4: Professors Whalen and Beck provided an update about Strategy 4 about the expansion of IPE within the PharmD program. Professor Whalen will update the strategic plan document accordingly.
- Professor Lipowski updated the FGC about Goal 2, Strategy 1 concerning the expansion of practice-based research. The FGC discussed the first tactic, which involves expanding faculty/student research about the effectiveness of pharmaceutical care. The FGC recommends that the individual/group assigned to provide documentation for this tactic be expanded to PTR and specifically the MTM Call

Center. Lipowski or Beck will contact Professor Angaran (MTM Call Center director) to discuss whether the MTM Call Center may serve as the setting within which practice-based research can occur and how best to document an expansion in the number of faculty and students involved in that research. The FGC also recommends that Professor Lipowski contact the Jacksonville-based COP faculty about whether there is an interest in collaborating with the Jacksonville-based Patient Safety & Clinical Pharmacy Services (PSPC) initiative since that project may provide yet another site to document the expansion of faculty and student involvement in practice-based research. She also stated she will ask Professor Winterstein for an update concerning the Shands EMR initiative for tactic 2. Further she recommended that the description of that tactic be revised to mention that the COP will collaborate with others in the HSC to improve access and use of EMR at Shands for the purpose of research. For tactic 3 about practice-based research networks, she stated that tactic possibly should be eliminated because she believes it is not possible for a College to create the network without buy-in from organizations such as the Florida Pharmacy Council or a professional pharmacy association. Professor Beck will ask PTR to discuss at an upcoming department faculty meeting before making a decision about eliminating or revising this tactic.

- Dr. Katovich updated the FGC about Goal 2, Strategy 3, which is to improve the infrastructure for research to enhance the quality and quantity of successful extramural funding. Katovich will send an email to the department chairs requesting a written response by the end of February concerning the following tactics: (a) increase interdisciplinary research activities; (b) encourage faculty to write grant proposals operationalizing translational research and multi-institutional collaborations; and (c) provide opportunities for faculty and staff development in research. He will request information from each department about their progress on working on succession planning.
- Professor Lipowski will discuss Goal 2, Strategy 4, concerning the Quality Improvement Investigational Support Center and revise this strategy/tactics accordingly.
- Professor Millard was asked to update the strategic planning document with an update in accomplishments for Goal 2, Strategic 5 in the absence of Professor Butterweck.
- Professor Whalen updated the FGC about Goal 3, Strategy 1. She noted that she would call a follow-up meeting about creating a Center for Interdisciplinary Graduate Distance Education. The FGC also discussed the second tactic about developing a research oriented MS distance program to be marketed to practice faculty at other institutions and decided to recommend this tactic be eliminated. It was noted that POP is developing a new residential MS program for clinicians with an interest in developing research skills.
- Dr. Feild reported no further progress on Goal 3, Strategy 2, which is to develop mechanisms to recognize innovative entrepreneurial education programs. For the

next meeting, Dr. Feild will report on further progress including documentation of specific actions that the distance education group has taken or plan to take. Professor Whalen noted that there have been some updates to the college website designed to promote distance programs. Drs. Field and Beck also spoke to Goal 3, Strategy 3 which is to promote excellence in lifelong learning by strengthening the WPPD program. Beck noted that a number of metrics have been collected and she will make the data available to the FGC. As a holdover from the last FGC meeting, some consideration should be given to developing an exit strategy and the impact of an exit on College resources and funding positions. Related to this issue may be the need to enlarge the scope of Strategy 3 to include the examination of college finances including the number of positions funded from revenue stream associated with the WPPD program. Segal suggested Dr. Feild speak with Sven to consider the specific outcomes noted in the strategic plan and also to discuss the plan to replace lost revenue from the WPPD with new revenue streams.

- Professor Beck identified a concern about the lack of progress on Goal 4, which concerning improving the role of the College in improving patient care quality and safety. She suggested that PTR should place a priority in speaking to the tactics to be employed for Goal 4.

Meeting was adjourned at 3:02pm.