



Faculty Governance Council

March 25, 2010
1:00PM to 3:00PM
HPNP Room G-110

Members: Dr. Richard Segal (Chair and Senator, POP), Dr. Mike Meldrum (Senator, PD), Dr. Michael Katovich (Senator, PD), Dr. Ken Sloan (MC), Dr. Veronika Butterweck (PC), Mr. Tom Munyer (PTR), Dr. Earlene Lipowski (POP), Dr. Dorette Ellis (PD), Dr. Renee Rose (DCEE), Dr. William Millard (Dean's Office)



AGENDA TOPICS

- ✚ Accept minutes from the February 24th Meeting
- ✚ Conflict of Interest Policy
- ✚ Faculty Retreat including report from beck about result of the Armistead meeting on the strategic planning document
- ✚ Social Networking Policy
- ✚ Update on Staff Needs Assessment



Faculty Governance Council

Minutes from March 25, 2010

Attendees: Dr. Richard Segal (Chair and Senator, POP), Dr. Mike Meldrum (Senator, PD), Dr. Michael Katovich (Senator, PD), Dr. Ken Sloan (MC), Dr. Veronika Butterweck (PC), Mr. Tom Munyer (PTR), Dr. Earlene Lipowski (POP), Dr. Dorette Ellis (PD), Dr. Renee Rose (DCEE), Dr. William Millard (Dean's Office)

Absent: Dr. Michael Katovich (PD), Dr. Veronika Butterweck (PC), Dr. William Millard (Dean's Office)

Guests: Dr. Leslie Hendeles, Dr. Diane Beck, Ms. Linda Homewood

✚ **Accept Minutes:** Meeting was opened at 1:00pm in room G-110 with the minutes from the February 24, 2010 FGC meeting being approved as recorded.

✚ **Conflict of Interest Policy:** Les Hendeles asked the Council to consider several concerns about the COP Conflict of Interest Policy recently approved by the Executive Council (see *Policy on Conflicts of Interest and Interactions between Representatives of Certain Industries and Faculty, Staff, and Students of the College of Pharmacy at the University of Florida*). The essence of his concerns was there should be an explicit mechanism whereby a faculty member can obtain an exemption from specific clauses in the policy. Following discussion of Professor Hendeles' points, the Council recommends that the following language be added to the *Policy*:

"Faculty, Staff, and Students of the College of Pharmacy at the University of Florida may request an exemption to any of the specific activities specified in Part C of the Policy. The procedure for faculty, staff, and students will be to request an exemption by submitting a written request to either the department chair (for faculty), Senior Associate Dean for Professional Affairs (for students), Chief of Staff (for staff). The request will be notated with a sign of support or disapproval and then will be forwarded to the Dean for a decision."

✚ Faculty Retreat including report from Diane Beck about the results of the Armistead meeting on the strategic planning document:

1. Strategic Planning:
 - a. Professor Diane Beck provided the Council with the 2007 strategic planning documents and noted that she is currently collecting information about the accomplishment of each stated goal in the document. She will report of progress toward attainment of each goal at the next meeting.
 - b. Beck provided a brief report on a meeting with Russ Armistead (including Segal and Millard) about a request from HSC Administration for each HSC College to submit a Strategic Planning document that will be due by July. The preliminary plan is that the plan will establish two-year and five-year goals.
2. Faculty Retreat: Professor Beck also discussed her ideas about the content and process for the upcoming faculty retreat, which will address issues needed for completion of the assignment in (2b) above. She recommended that the retreat begin with a report on the 2007 strategic plan, which goals have been since accomplished or discarded and the status on the progress for attaining the remaining goals. She also suggested the retreat could then focus on those 2007 not yet attained as well as bringing consensus about new goals for maintaining excellence, distinction and innovation for our first professional degree and WPPD programs. Professor Beck will attend the next Council Meeting to further discuss the planning for the Faculty Retreat.
3. AACP/ACPE Survey: Professor Beck informed the Council about a new requirement that faculty complete a survey at least every two years, which will be used to benchmark a school of pharmacy against its peers. The items will be standard across all schools of pharmacy although schools may add items for internal purposes only. We are also obliged to administer surveys to alumni and students. Beck asked the Council for suggestions for additional items, especially in the area of graduate studies which is not addressed among the standard set of items. The Council suggested that Beck confer with the GSC who developed an instrument for students and alumni several years ago.

✚ Social Networking Policy: Linda Homewood shared a working draft of a *COP Social Networking Policy* for students that had been vetted by the University's General Council. The Council recommended that the Policy receive attention during student orientation and that faculty be informed by administration of the policy and that faculty should inform the administration of any events involving students that may violate the policy.

✚ **Update on Staff Needs Assessment:** Segal gave a brief report on the status of the staff needs assessment. A draft survey will be circulated to the Council members.

✚ Segal reminded everyone what nominations will be taken at the next meeting for the chair of the Faculty Governance Council during the 2010-11 academic year.

Meeting adjourned at 2:35pm.