



Faculty Governance Council

December 14, 2009

2:00PM to 4:00PM

Dean's Conference Room (4307, HPNP)

Members: Dr. Richard Segal (Chair and Senator, POP), Dr. Michael Meldrum (Senator, PD), Dr. Michael Katovich (Senator, PD), Dr. Ken Sloan (MC), Dr. Veronika Butterweck (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PTR), Dr. Dorette Ellis (PD), Dr. Renee Rose (DCEE), Dr. William Millard (Dean's Office)

Guest(s): Dr. Diane Beck



AGENDA TOPICS

- + Accept minutes from the November 9, 2009 meeting
- + Faculty Retreat Agenda (Diane Beck)
- + HSC Library Advisory Committee
- + Conflict of Interest Policy
- + College Tenure and Promotion Policy

Next meeting scheduled for January... please fill in Doodle poll so meeting can be scheduled.



Faculty Governance Council

Minutes from December 14, 2009

Attendees: Dr. Richard Segal (Chair and Senator, POP), Dr. Michael Meldrum (Senator, PD), Dr. Michael Katovich (Senator, PD), Dr. Ken Sloan (MC), Dr. Veronika Butterweck (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PTR), Dr. Dorette Ellis (PD), Dr. Renee Rose (DCEE), Dr. William Millard (Dean's Office)

Absent: Dr. Michael Meldrum (PD), Dr. Michael Katovich (PD)

Guest(s): Dr. Diane Beck

✚ **Accept Minutes:** Meeting was opened at 2:00pm in room 4307 with the minutes from the November 9, 2009 FGC meeting being approved as recorded.

✚ **Faculty Retreat Agenda** – Dr. Beck discussed her ideas about the process for deciding on the agenda and time/place for the 2010 faculty retreat. As a result of the discussion, Dr. Beck will ask the faculty for input by survey. The results will be discussed at an upcoming council meeting and faculty input will be used to set the retreat's agenda.

✚ **HSC Library Advisory Committee** – The HSC Library Advisory Committee needs an additional member from the College. Dr. Segal will ask the department chairs if they have someone they would like to recommend for this position.

✚ **Other:**

- **Staff Needs Assessment:** At an earlier meeting, the Council decided to undertake a needs assessment about the staff supporting the College. Dr. Segal will meet with Elvie Guy and Mike Brodeur before the next meeting to discuss the process that will be used for the needs assessment and will report back to the Council at its next meeting.
- **Conflict of Interest Policy:** It has been brought to the Council's attention that the Council has not yet endorsed the Conflict of Interest Policy document which has been approved by the College's Executive Council. Further, one college faculty member has raised several concerns about provisions with the policy document developed by the Executive Council and has asked the Council to discuss the policy document. Segal asked

Council members to review the Policy document and to plan on discussing the document along with the specific concerns raised by the faculty member at the next meeting.

- **ELS Security:** A member of the committee raised concerns over the security of the ELS system after a breach that happened recently. Dr. Segal asked the member to send an email to him addressing the concerns and that Dr. Segal will address this issue with the IT department to ensure the security of the system

✚ Next meeting is scheduled for January ... please fill in the Doodle request so meeting can be scheduled.

Meeting adjourned at 3:35pm.