



Faculty Governance Council

February 16, 2009

12:00PM to 2:00PM

Dean's Conference Room (4307, HPNP)

Members:

Dr. Renee Rose (Chair, DCEE), Dr. Michael Meldrum (Senator, PD), Dr. Sven Normann (Senator, DCEE), Dr. Richard Segal (Senator, POP), Dr. Michael Katovich (PD), Dr. Ken Sloan (MC), Dr. Jeffrey Hughes (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PP), Dr. William Millard (Dean's Office), Ms. Deborah Bambarola (ORGS)



AGENDA TOPICS

- ✚ **Accept minutes from the October 28th and January 12 meetings**
- ✚ **Budget Reduction Scenarios** (Dean Riffie and Mike Brodeur)
- ✚ **Academic Policy Council Questionnaire on Shared Governance**
- ✚ **Committees Update**
 - Impaired Professionals Committee (Renee)
 - Admissions Committee (Renee)
- ✚ **Policy Manual**
 - Follow-up
 - Section 5 (student matching funds program)
 - Computer Policy (laptop requirements)
 - Section 7 and Section 8
 - Appendix A, Appendix B
- ✚ **Committee Faculty Performance Feedback Form** (Renee)
- ✚ **Faculty Meetings and Retreats**



Faculty Governance Council

Minutes from February 16, 2009

Attendees: Dr. Renee Rose (Chair, DCEE), Dr. Mike Meldrum (Senator, PD), Dr. Sven Normann (Senator, DCEE), Dr. Richard Segal (Senator, POP), Dr. Sihong Song (PC), Dr. Ken Sloan (MC), Dr. Tom Munyer (PP), Dr. Earlene Lipowski (POP), Dr. William Millard (Dean's Office), Ms. Deborah Bambarola

Absent: Dr. Jeff Hughes (PC), Dr. Michael Katovich (PD)

Guests: Dean Riffie and Mike Brodeur

✚ **Accept Minutes:** Meeting was opened at 12:00pm in room 4307 with the minutes from the October 28, 2008 and January 12, 2009 FGC meeting being approved as recorded. There was no meeting in December.

✚ **Budget Reduction Scenarios:** Dean Riffie and Mike Brodeur presented to the committee the best possible scenario to present to the Provost regarding the college budget cuts. The committee reviewed the scenario and voted unanimously to approve and support Dean Riffie and his proposal. During discussion it was stated that the Faculty Senate Committee has a website where these proposal will eventually be posted. It was a concern that if any faculty or staff were to read a post that they might find upsetting he/she would post a response that may be inappropriate. It was recommended that any faculty or staff member who is upset by a comment should consult the FGC to make sure any response to the post is appropriate. While the FGC meeting will still in session, Dean Riffie received word from the Provost that placed a hold on announcing budget plans. Therefore, Dean Riffie postponed the faculty meeting for the College of Pharmacy and said the budget reduction scenario would be revisited. He requested that the FGC not share the scenarios with their departments until he had further information.

✚ **Academic Policy Council Questionnaire on Shared Governance:** The Faculty Senate Office has requested the FGC to complete a survey on how the committee feels about how budget issues have been handled through the FGC. At this time there were mixed emotions about how to fill out the survey and if there was enough information to provide proper feedback on the survey since the budget issues have not yet been resolved. Some members thought the committee should wait until final actions have been taken while other members thought the survey should be completed based on the discussions over the past year. Renee will respond back to the Faculty Senate Office for further clarification.

Committees Update

- **Impaired Professionals Committee:** Dr. Michael McKenzie has been removed from the Impaired Professionals Committee as an Ex-Officio member. The removal will help maintain a firewall between the students and administration. Dr. McKenzie will be consulted and invited to attend meetings when his involvement is needed. Dr. McKenzie is in full support of this change.
- **Admissions Committee:** Dr. Michael McKenzie is piloting an electronic method for the Admissions committee to review applicant packets. Based on this information and feedback from the pilot DCEE faculty will be considered for this committee in August 2009.

Policy Manual

- **Follow-up, Section 5 (Student Matching Funds Program):** It was agreed upon that this section should not be in the College of Pharmacy Manual, rather the Student Handbook. Sponsored events were also discussed to see if there were consistent guidelines across all the campuses. The discussion also included whether there was a difference between pharmaceutical companies and companies recruiting students for internships and pharmacist positions. Renee will follow-up with Alumni Affairs, the distance campuses and Dr. Michael McKenzie and report back to FGC.
- **Computer Policy (laptop requirements):** Questions were raised during previous meetings about why the differences in laptop requirements between the WPPD students and the PharmD students and if the students in both programs should have the same requirements. Each program has slightly different computer needs. At this time there was still more discussion on whether to change the WPPD requirements to mandate that each student have a laptop. Discussion will continue in the next meeting. The discussion was not complete when the meeting adjourned.

Due to lack of time the following agenda items were not discussed

- Policy Manual – Sections 7, 8, Appendix A and B
- Committee Faculty Performance Feedback Form
- Faculty Meetings and Retreats

Meeting adjourned at 2:00pm.