



Faculty Governance Council

April 27, 2009
12:00PM to 2:00PM
Dean's Conference Room (4307, HPNP)

Members: Dr. Renee Rose (Chair, DCEE), Dr. Michael Meldrum (Senator, PD), Dr. Sven Normann (Senator, DCEE), Dr. Richard Segal (Senator, POP), Dr. Michael Katovich (PD), Dr. Ken Sloan (MC), Dr. Jeffrey Hughes (PC), Dr. Earlene Lipowski (POP), Mr. Tom Munyer (PTR), Dr. William Millard (Dean's Office), Ms. Deborah Bambarola

A graphic consisting of a central rectangular box with the text "AGENDA TOPICS" in bold, blue, uppercase letters. The box is flanked by two stylized, pointed banners that extend outwards, creating a ribbon-like effect.

AGENDA TOPICS

✚ **Accept minutes from the March 16th meetings.**

✚ **Policy Manual**

- **Computer Policy**
- **Section 7 and Section 8**
- **Appendix A and Appendix B**
- **DCEE Policies**

✚ **Committees**

- **Feedback Form**
- **New Faculty Assignments**
- **Replacing Committee Members**



Faculty Governance Council

Minutes from April 27, 2009

Attendees: Dr. Renee Rose (Chair, DCEE), Dr. Mike Meldrum (Senator, PD), Dr. Sven Normann (Senator, DCEE), Dr. Richard Segal (Senator, POP), Dr. Sihong Song (PC), Dr. Ken Sloan (MC), Dr. Tom Munyer (PTR), Dr. Earlene Lipowski (POP), Dr. William Millard (Dean's Office), Ms. Deborah Bambarola

Absent: Dr. Jeff Hughes (PC)

Guests: None

✚ **Accept Minutes:** Meeting was opened at 1:00pm in room 4307 with the minutes from the March 16, 2009 FGC meeting being approved as recorded.

✚ **Policy Manual:**

- **Computer Policy:** Tabled
- **Section 7 and section 8:** Tabled
- **Appendix A and Appendix B:** Appendix A covers Tenure and Promotion and the changes recommended for this section were primarily grammatical changes. Dr. Lipowski and Dr. Katovich will review these changes. Dr. Lipowski and Dr. Katovich will also develop a cover page for internal use that will confirm receipt of Faculty letters from the Dean and Department Chair to be included in the promotion packets. There were no recommended changes for Appendix B.
- **Section 4 update:** Dr. Segal is working with Elvie on the revisions of section 4. Mike Brodeur will need to review the revisions. Once reviewed the revisions can then move forward to the Dean, departments and faculty for review and voting.
- **DCEE Policies:** To be reviewed by next meeting

✚ **Committees:**

- **Feedback Form:** The feedback form was reviewed with the revisions to the title and the addition of question 5: Faculty member communicates between department and committee appropriately. The form was approved without question 5. An additional form will be created for committee members to provide feedback on the performance of Committee Chairs. Both evaluations will be made available electronically. Dr. Rose will work with Ned to complete this task. Dr. Segal (?) will write the questions for the evaluation of Committee Chairs form.

- **New Faculty Assignments:** It was discussed that generally new faculty are not assigned to a committee for the first year or two.
- **Replacing Committee Members:** The council members discussed the overall process of committees. The majority of the council felt that the group had not come to a decision about how to handle committee assignments in the future. Dr. Rose recalled that there was discussion and decisions on committee assignments. She will review the previous minutes and provide a summary for review and voting by members of the council.
- **Minus Grade Update:** Dr. Mike McKenzie will present this topic to the faculty at the retreat in June.

✚ Next meeting is scheduled for May 18 at noon.

Meeting adjourned at 2:45pm.